Office Memorandum

Date: March 3, 2017
To: Distribution
From: Karin Brown
Copies to: L. Mahoney
Subject: Notice of Meeting and Agenda

A WSCUC Steering Committee meeting is scheduled for:
 Date: March 10, 2017
 Time: 10:00am – 11:30am
 Place: NSS Dean’s Conference Room (ASC B223)

A G E N D A

1. Call to Order

2. Announcements

3. Approval of Agenda

4. Approval of Minutes for February 17, February 24

5. Discussion Items:
   a. 5-10 minute reports from writing teams (Team Leads)
   b. Questions and/or concerns for the Steering Committee
   c. Timeline for deliverables

6. Upcoming meeting dates for Spring semester: 3/24, 4/7, 4/21, 5/5, 5/19

7. Adjourn

Distribution:
Bippus, Amy
Brown, Karin E.
Chavez, Andrew
Dennis, Jessica
Dunbar, Michele
Ellis, Andre
Lee, Benjamin
London, William
Menzies, Holly
Miller, Jennifer
Partow-Navid, Parviz
Whitcomb, Laura
Willard, Michael

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