

MINUTES

WSCUC Steering Committee

Date: May 19, 2017 | Time 10:00am – 11:30am

Attendance

Karin Elliott Brown, Jennifer Miller, Holly Menzies, Benjamin Lee, Andrew Chavez, Parviz Partow, Bill London, Michael Willard, Jessica Dennis, Andre Ellis, Laura Whitcomb, Amy Bippus, Michele Dunbar

Not in attendance: N/A

Call to Order.

The meeting was called to order at 10:00 a.m.

Announcements

- Jessica Dennis reported that there will be an NSS Retreat on May 24. There will be a presentation by Keynote Speaker Estella Bensimon on pedagogy.
- Andrew Chavez announced that there will be an UndocuSTEM conference on May 27 in the USU. This workshop will feature presentations from, resources for, and networking opportunities for undocumented students in STEM.

Approval of Agenda and Minutes

Laura Whitcomb motioned to approve the agenda. Michael Willard seconded the motion and the agenda was approved. Bill London motioned to approve the minutes from May 5. Michael Willard seconded the motion and minutes were approved.

Feedback on Essay 2

Bill London presented an update of the four federal compliance worksheets that need to be completed as a supplement to Essay 2.

Feedback on Essay 3

The Steering Committee provided the following recommendations/feedback for Essay 3:

- The essay should be evidence-based and should use specific examples.
- It would strengthen the essay to have a few links that point to evidence of undergraduate research across programs.
- Three departments that would be good to highlight for MQID would be CETL (faculty development), Center for Engagement, Service, and Public Good, and Writing Across the Curriculum.
- The leads should consider revising the section where conversion plus and curricular mapping are mentioned.
- The Program Learning Outcomes Project with Michelle Hawley may be a good program to highlight since it focuses on articulating pathways to degrees.

- The essay can be linked to the graphics of the strategic plan that illustrate priorities for different constituencies (staff, students, faculty).
- One of the assignments for the CACs was to compile a list of all PLOs from departments. After this document is combined with the data collected from the MQID survey, it will be used for the Graduate Subcommittee when Institutional Graduate Level Outcomes are developed.

Feedback on Essay 7

The Steering Committee provided the following recommendations/feedback for Essay 7:

- There should be a sentence or two of description for the table on Page 4.
- The focus of the essay should be on funding allocated to support programs rather than on descriptions of the support programs.
- The essay only needs to briefly mention the old model and should focus more on the new model.
- The essay should include a description of the Graduate Business Professional fee and how the fees have been used.
- The essay should include data from 2011 through June 2017 and should include any information on changes since the last review.
- The section on PaGE can include a description of the development of PaGE facilities (DTLA Campus, etc.)
- A section on facilities might be useful to add to this essay. Some topics to include might be:
 - a. The maintenance of classroom and other facilities
 - b. The planning of student spaces, including more seating, expansion of space (spatial analysis)
 - c. A description of how the improvement of student spaces relates to student success
 - d. The development of new housing facilities
- All tables and graphs should have one or two sentences of description.
- Some of the issues and challenges to address in the future include: uncertainty of international student admission, state/federal funding, decline in graduate enrollments, aging facilities, salaries for faculty
 - a. This section should be framed in terms of how we are aware of these challenges and how we are prepared to address them.

Questions and/or concerns for the Steering Committee

N/A

Summer Meeting Schedule: 6/7, 6/21, 7/5, 7/12, 7/19, 8/2

Summer meetings will be held on Wednesdays, from 10:00-11:30 a.m. in the Library Dean's Conference Room.

Adjournment

The meeting was adjourned at 11:33 a.m.