SATURDAY ACADEMY CONTRACT

Upward Bound Philosophy
We are in Upward Bound because we care about ourselves and for each other. We see this program as an exceptional opportunity to develop our potential, and we intend to take full advantage of it. These rules are necessary to insure an orderly atmosphere in which educational work can be conducted and personal growth enhanced. These rules are reasonable and fair. The spirit of Upward Bound is that of excellence, friendship, cooperation, respect and support for one another. It is also a spirit of honesty, dedication, and learning. This is our program. We are Upward Bound, if all of you do your best, all of us will succeed.

I, ___________________________________, am in Upward Bound because I care about my education. I feel that I have the potential to succeed in college and that postsecondary education will increase my chances in accomplishing my career goals and improving my community. In order to make this experience truly worthwhile, I realize that I must abide by program and regulations and I must perform in my Saturday classes to the best of my ability. Specifically, I WILL:

1. Arrive on time to Saturday Academy and not be absent unless absolutely necessary. Breakfast is served between 7:00 a.m. and 7:50 a.m. I also acknowledge that meal vouchers will not be given out to students after 7:45 a.m. because of time constraint. Saturday Academy session begins with period 1 at 8:10 a.m. If needed, please write explanation on any Saturday session you will not be able to attend.

   It is mandatory for all students to attend the Saturday Academy (see schedule below). Students are allowed ONLY 2 absences per semester (excused or unexcused). If a student accumulates more than 2 absences per semester, he/she may be dropped from the program.

DATES                            COMMENTS (Please state if you will be absent on any of these dates)
January 24
January 31
February 7
February 14
February 21
February 28
March 7
March 14
March 21

Please check box if student will be attending all Saturdays. □ Attending All Sessions

2. Attend all mandatory General Sessions are between 1st and 2nd period in a Lecture Room to be announced.

3. All seniors must attend our Senior Seminar Series during Saturday Academy. The seminars are geared to assist students with the college application process, financial aid application process, scholarships search, placement exams, EOP/EAOP, etc.

4. Make a written request to Upward Bound staff to be excused from Saturday Academy prior to participating in extracurricular activities. If a student plans to be absent he/she must inform their UB Academic Advisor or Director as soon as possible. If the student is unable to reach them, he/she must call the UB Office at (323) 343-3238 and leave a message.
5. **Call the office prior to an unexpected absence to Saturday Academy or Upward Bound Activity.**

6. Comply with staff requests at all times.

7. Maintain at least a 2.5 G.P.A. every grading period.

8. Demonstrate through my actions that I am totally committed to the Upward Bound Program by coming prepared to actively participate in class.

9. At all time show respect for myself, the students, and staff.

10. Wholeheartedly support the philosophy of the Upward Bound Program.

11. Abide by the Upward Bound Saturday Academy rules at all times. If I consistently fail to abide by any of these rules I understand I will be dropped from the program.

Warning: A phone call to the parent/guardian will be made immediately after the student is absent or arrives tardy. A parent conference and a contract review are required immediately after the 2nd absence.

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Program: ☐ UB Pasadena  ☐ UB Los Angeles  ☐ Math/Science Pasadena  ☐ Math/Science Pasadena

The Upward Bound Saturday Academy Rules have been discussed with me and my parents and we will abide them.

______________________________________________________  ______________________
Student’s Signature  Date

I, the parent/guardian of the above named student, will have the responsibility of making sure he/she abides by the Upward Bound rules. I agree to attend all other mandatory activities/meetings.

______________________________________________________  ______________________
Parent or Guardian Signature  Date

Revised as of 12/2/2014