California State University, Los Angeles
Request for New Undergraduate Major or Minor

CIN _______ _______ _______ _______ _______ _______ _______ _______

NAME _______________________________ (last name) ______________________ (first name)

SIGNATURE __________________________ Date ________ / ________ / ________ (W) Ph # _______

E-MAIL _______________________________ (H) Ph # _______

Instructions: To change your undergraduate major or minor you must be enrolled during the term you submit the form. For all Undergraduate Change of Major or Minor requests, complete Section I. Clearly identify your college, degree objective when appropriate and enter your new major or minor name on the line provided. A Minor must be in a subject matter different than your major. Obtain approval of the new major/minor department. Return completed, approved form to Records, Adm 409.

NOTE: If you have applied for graduation PRIOR to submitting this form, please indicate the term you applied for here: □ Yes □ No

For MULTIPLE/DUAL MAJOR requests, complete Section II before submitting to Records, ADM 409.

SECTION I – NEW MAJOR OR MINOR INFORMATION

Select College: □ AL □ BE □ ED □ ET □ HHS □ NSS □ UN

Check appropriate box(es), enter new major or minor code on line provided and obtain approval from department.

□ First bachelor’s degree □ Second bachelor’s degree □ Change/Add Option ONLY
□ Multiple/Dual major (complete SECTION II) □ Minor

⇒ New Major/Minor ________________________________

Option: __________________________

PLEASE USE MAJOR/MINOR CODES (ACCT, HIST, ART, NURS, BIOC, PHIL, EE, CRIM, ETC.) (If appropriate)

SECTION II – MULTIPLE/DUAL MAJORS

Current and new major department(s) approval required. Graduation approval required prior to submitting form.

Multiple majors leading to the degree(s) must be completed in the same term. Students who wish to have multiple majors and/or degrees listed on their diploma and transcript must:

Fulfill department/division/college requirements in the multiple majors and/or degrees; file a request endorsed by the multiple departments, divisions, and/or colleges; and be approved and recommended for graduation by the faculty of each major department, division or college granting the majors and/or degrees.

□ New Major: __________________________

□ Dept Approval DATE

(Note current major department approval – REQUIRED)

□ New Major: __________________________

□ Dept Approval DATE

(Multiple/Dual major department approval – REQUIRED)

□ Dept Approval DATE

(Graduation Office approval – REQUIRED)

**FOR REGISTRAR OFFICE USE ONLY – DO NOT MARK BELOW THIS LINE**

Update by ______________________________

College _______ Degree _______ Major _______ Option _______

□ PRGC □ PLNC Term _______

DATE ENTERED: __________________________