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## RELEASING STUDENT "DIRECTORY INFORMATION" TO OUTSIDE AGENCIES

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Cal State LA is authorized under the Family Education Rights and Privacy Act (FERPA) to release "directory information" about students. "Directory information" includes the student's name, address, e-mail address, telephone number, date and place of birth, enrollment status, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, date of attendance, degrees and awards received, the most recent educational agency or institution attended by the student, status as a student employee and department employed, if applicable.

Students who wish to submit written objections to the release of their directory information should complete the form below and return it to the office of Enrollment Services, Administration 409.



Cut along the dotted line

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Until further written notice, I hereby request that the following directory information **NOT** be released about me to any outside agency: (check all that apply)

- |  |   |
|--|---|
| <input type="checkbox"/> Name                | <input type="checkbox"/> Degrees and Awards Received      |
| <input type="checkbox"/> Address             | <input type="checkbox"/> Most Recent Institution Attended |
| <input type="checkbox"/> E-mail Address      | <input type="checkbox"/> Major Program                    |
| <input type="checkbox"/> Telephone           | <input type="checkbox"/> Sports Participation             |
| <input type="checkbox"/> Date of Birth       | <input type="checkbox"/> Weight/Height of Athlete         |
| <input type="checkbox"/> Place of Birth      | <input type="checkbox"/> Employed by the University       |
| <input type="checkbox"/> Dates of Attendance | <input type="checkbox"/> Department Employed              |

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Student's Full Name (print clearly)

\_\_\_\_\_  
Campus Identification Number (CIN)

\_\_\_\_\_  
Date

If you are a student employee in the UAW union, Unit 11, please indicate whether you are currently employed as a GA (graduate assistant), TA (teaching associate) or a ISA (instructional student assistant): \_\_\_\_\_

**(Submit to the Office of Enrollment Services, Administration 409)**