July 31, 2019

Teacher Non-Credential: Academic Year – Saturday Academy/Study Hall – UAS 1626
Applicant Pool as needed until positions are filled
Upward Bound

Salary Range: $24- $27/hour depending on qualifications and experience.

Work Schedule: This is a grant-funded position with a contract end date of August 31, 2020.
Saturday Academy: Ten sessions in the fall and ten sessions in the spring.
Study Hall: Three days per week at the target high schools.

Essential Functions: Under the supervision of the Director and Component Coordinator, the incumbent will teach courses to Upward Bound participants from two high schools in the Los Angeles Unified School District (Garfield High School and Wilson High School), and four high schools in the Pasadena Unified School District (Pasadena High School, John Muir High School, Blair High School, John Marshall High School). The incumbent will teach High School curriculum in any of the following subjects: English (Composition and Literature), Foreign Language (Spanish), all levels of Mathematics through Pre-Calculus, and Laboratory Science (Biology, Chemistry and Physics). The incumbent is responsible for Class management; assist in formal and informal assessments of participant's academic deficiencies and make necessary recommendations; develop curriculum and activities; evaluate and measure participant's academic progress; attend meetings; and prepare and maintain attendance records; provide grades for each participant at the end of each week. Conduct parent conference as needed.

Requirements: Bachelor's degree or working towards a Bachelor's degree in related field from an accredited college or university. Prior experience working/tutoring high school students preferred. The incumbent must also demonstrate an interest or ability in working in a multicultural/multiethnic environment. Fingerprinting will be taken and checked by the California Department of Justice and the FBI. The incumbent may be responsible for the fingerprinting processing fee. A completed UAS employment application is required.

Review of applications/resumes will begin August 2, 2019 and will continue until the position is filled; however, the position may close when an adequate number of qualified applications are received. You may apply to: uashr@cslanet.calstatela.edu or mail to: Cal State LA University Auxiliary Services Inc., 5151 State University Drive, GE 310, Los Angeles, CA 90032-8534.

UAS hires only those individuals lawfully authorized to work in the United States. Americans with Disabilities (ADA) requested accommodations should be made in advance
to the UAS Human Resources Department. UAS is an Affirmative Action/Equal Opportunity Employer.

Cal State LA University Auxiliary Services, Inc. is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex including sexual orientation and gender identity, national origin, disability, protected Veteran Status, or any other characteristic protected by applicable federal, state, or local law.

http://www.calstatela.edu/sites/default/files/groups/University%20Auxiliary%20Services%2C%20Inc./HRM/employment_application.pdf