Salary Range: $16.00-17.50/ hour

Work Schedule: This is a student, part-time position; 10 hours per week; non-exempt position. This position is not eligible for benefits. This is a temporary appointment expiring on or before June 30, 2020.

Position Overview: Under the supervision of the Study Principal Investigator, the Library Impact Study Student Assistant is responsible for assisting the Study Principal Investigator in data clean-up and data analysis using Chi-Square Test and T-Test. Tasks include library circulation data, EZProxy data, and instruction record data clean up and data analysis, developing queries in support of requests, reviewing results of queries and resolving data discrepancies.

Essential Functions:

• Data cleanup and validation
• Analyze data using Chi-Square Test and T-Test
• Develop data visualization
• Format data sets in Excel
• Assist with data queries and develop queries in support of requests
• Perform other duties as assigned

Requirements:
The incumbent must be a student currently attending Cal State L.A. A completed student employment application is required. Candidates for this position must have basic data clean up and analysis skills including statistics, understanding of variable relationships, and identifying correlations in data. Incumbent must have excellent skills in Microsoft Excel including knowledge of conditional programming (i.e., if/then), and data formatting; good knowledge and experience in SPSS, Chi-Square Test and T-Test, and knowledge of visualization tool such as Tableau. The incumbent must have excellent communication skills, be detail oriented, and self-motivated. The incumbent must also demonstrate an interest or ability in working in a multicultural/ multiethnic environment. Fingerprinting will be taken and checked by the California Department of Justice and the FBI. The incumbent may be responsible for the fingerprinting processing fee.

Review of applications/resumes will begin November 1, 2019 and will continue until the position is filled; however, the position may close when an adequate number of qualified applications are received. You may apply to: uashr@cslanet.calstatela.edu or mail to: Cal State LA University Auxiliary Services Inc., 5151 State University Drive, GE 310, Los Angeles, CA 90032-8534.

UAS hires only those individuals lawfully authorized to work in the United States. Americans with Disabilities (ADA) requested accommodations should be made in advance to the UAS Human Resources Department.

Cal State LA University Auxiliary Services, Inc. is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex including sexual orientation and gender identity, national origin, disability, protected Veteran Status, or any other characteristic protected by applicable federal, state, or local law.