Instructional Student Assistant, UAS 1509 (15 positions)  
Smart Start  

Salary Range: $13.00 - $15.00/hourly  

Work Schedule: This is a part-time position; Monday – Friday, 4 - 20 hours per week; non-exempt position. This position is not eligible for benefits.  

Position Overview: Under the general supervision of the faculty member or Director, the incumbent will provide assistance in the instruction of students by planning and leading supplemental instruction sessions for Math 930.  

Essential Functions:  

30%- Will attend class lectures in Mathematics with the students.  

30%- Will lead several weekly SI breakout sessions where they facilitate group discussions and use strategies that help students better understand the course materials.  

25%- Will attend training and workshops with a CSU SI trainer on campus.  

15%- Will prepare for SI sessions, this includes reading required text, doing homework, planning and developing handouts for sessions and filing out planning sheets for each session.  

Requirements: The incumbent must be a student currently attending Cal State L.A. A completed Student Enrollment application is required along with proof of course schedule to determine enrollment status. The incumbent must have completed coursework recently in a Mathematics 920, 930 and 1010 or related course, and have passed with a grade of B+ or better. The incumbent must be available for ALL DAY SI training with a CSU SI trainer on campus as well as must be able to attend all class sessions in one of the courses listed above. The incumbent must have strong organizational skills and the ability to work both independently and collaboratively in a team; relate well to others within the academic environment. The incumbent must also demonstrate and interest or ability in working in a multicultural/ multiethnic environment. Fingerprinting will be taken and checked by the California Department of Justice and the FBI. The incumbent is responsible for the fingerprinting processing fee.  

Desired Qualifications: Good library research, writing, people/social skills as well as an ability to mentor undergraduate students.  

Review of applications/resumes will begin August 16, 2017 and will continue until the position is filled; however, the position may close when an adequate number of qualified applications are received. You
may apply to: uashr@cslanet.calstatela.edu or mail to: Cal State LA University Auxiliary Services Inc.,
5151 State University Drive, GE 310, Los Angeles, CA 90032-8534

UAS hires only those individuals lawfully authorized to work in the United States. Americans with Disabilities (ADA) requested accommodations should be made in advance to the UAS Human Resources Department. UAS is an Affirmative Action/Equal Opportunity Employer.

Cal State LA University Auxiliary Services, Inc. is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex including sexual orientation and gender identity, national origin, disability, protected Veteran Status, or any other characteristic protected by applicable federal, state, or local law.

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