June 10, 2019

Graduate Student Assistant, - 5 Positions, UAS 1605
Post-Conviction DNA Testing

Salary Range: $18 /hourly

Work Schedule. This is a student, part-time position; Monday – Friday, up to 20 hours per week; non-exempt position. This position is not eligible for benefits.

Position Overview: Under the direct supervision of the Executive Director, California Forensic Science Institute (CFSI), the incumbent will perform various duties. The Cal State LA-LPI team will work together to conduct case reviews. Graduate students in criminalistics who are trained in criminal pre-trial and trial procedures and who are familiar with forensic laboratory protocols will review the DNA testing procedures used at the time of trial, if any, to determine whether re-testing would produce more precise or conclusive results in appropriate cases. LPI staff attorneys will evaluate whether the DNA evidence would prove to be exonerating based on the crime of conviction, in view of other evidence presented at trial.

Essential Functions:

- Read adjudicated case files to determine whether re-testing is appropriate
- Research journal articles related to forensic evidence for the casework under review
- Write up summaries of case evaluations
- Attend training in pre-trial and trial procedures
- Attend weekly review sessions with the CFSI Executive Director and Loyola Law School faculty
- Other duties as assigned

Requirements: The incumbent must be a current Cal State LA Student. A completed Student Employment Application is required along with proof of course schedule, and copy of current transcript to determine enrollment status. The incumbent must have a Bachelor’s degree in Chemistry, Biochemistry, Biology or a closely related science discipline. The incumbent must be a graduate student currently enrolled in the Master’s Program in Criminalistics in the School of Criminal Justice and Criminalistics Cal State L.A. The incumbent must have completed the following Cal State LA courses (or their equivalent): Applications of Forensic Science, Genetics, and either Molecular Biology or Human Genetics. The incumbent must have strong analytical skills; strong computer skills using Microsoft Office Suite (Excel, Word, and PowerPoint); and excellent communication skills (both written and verbal). The incumbent must agree to sign a non-disclosure agreement (NDA) prior to participating in their duties. The incumbent must also demonstrate an interest and or ability in working in a multicultural/multiethnic environment.

Review of applications/resumes will begin June 13, 2019 and will continue until the position is filled; however, the position may close when an adequate number of qualified applications are received. You may apply to: uashr@cslanet.calstatela.edu or mail to: Cal State LA University Auxiliary Services Inc., 5151 State University Drive, GE 310, Los Angeles, CA 90032-8534.

UAS hires only those individuals lawfully authorized to work in the United States. Americans with Disabilities (ADA) requested accommodations should be made in advance to the UAS Human Resources Department.

Cal State LA University Auxiliary Services, Inc. is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex including sexual orientation and gender identity, national origin, disability, protected Veteran Status, or any other characteristic protected by applicable federal, state, or local law.