Salary Range: $18.00/hourly

Work Schedule. This is a part-time position; 10 – 15 hrs/week; hours to be determined; non-exempt position. This position is not eligible for benefits.

Essential Functions: The incumbent will assist the LAUTR-TI program in documenting how establishing a collaborative residency program impacts existing university practices relative to teach credential and M.A. programming and organization. This position is supervised by LAUTR Graduate Student Research Coordinator, Assistant Professor, Applied and Advance Studies in Education, and reports to the LAUTR-TI Project Leadership Team.

40% - Review ongoing program evaluation plan and compile organized set of existing data for secondary analysis.

30% - Conduct reviews of relevant literature (e.g. teacher credential program requirements, transforming colleges of education in response to policy guidelines, trends in higher education administration).

20% - Observe and assist internal evaluator data collection (i.e. interviews) of relevant administrative stakeholders.

10% - Attend LAUTR-TI Data Team Meetings (every other Monday, 1:30 p.m. – 3:00 p.m.)

Requirements: The incumbent must have a Bachelor’s in related field as well as successful completion of at least one graduate level research method course. The incumbent must be a student currently attending Cal State L.A. A completed Student Enrollment application is required along with proof of course schedule to determine enrollment status. The incumbent must have familiarity with basic exploratory coding of qualitative data as well as knowledge of Microsoft Office Suite (MS-Word, Excel, etc.). The incumbent must have strong organizational skills and ability to work both independently and collaboratively in a team. The incumbent must also have the ability to conduct basic descriptive statistical analysis; demonstrate an interest and or ability in working in a multicultural/multiethnic environment.

Desired Qualifications: Experience in preparing reports of educational research (i.e. research conference presentation, white papers, or peer-reviewed publication). Knowledge of inferential statistics and familiarity with mixed methods research design.

Review of applications/resumes will begin May 22, 2017 and will continue until the position is filled; however, the position may close when an adequate number of qualified applications are received. You may apply to: uashr@calstatela.edu or mail to: Cal State LA University Auxiliary Services Inc., 5151 State University Drive, GE 310, Los Angeles, CA 90032-8534
UAS hires only those individuals lawfully authorized to work in the United States. Americans with Disabilities (ADA) requested accommodations should be made in advance to the UAS Human Resources Department. UAS is an Affirmative Action/Equal Opportunity Employer.

http://www.calstatela.edu/sites/default/files/groups/University%20Auxiliary%20Services%2C%20Inc./HRM/student_application.pdf