FYrE Peer Mentor Student Assistant- 4 Positions, UAS 1642
ECST/FYrE Grant

Salary Range: $14.25/hourly

Work Schedule. This is a student, part-time position; Monday – Friday, 2 hours per week; non-exempt position. This is a temporary appointment expiring on or before July 31, 2020 with the possibility of renewal, contingent upon availability of funds. This position is not eligible for benefits.

Position Overview: Under general supervision of the Acceleration Initiatives and Student Engagement Director, the incumbent will perform a variety of administrative and planning tasks as well as clerical duties in support of student engagement within the FYRE program.

Essential Functions:

- Assist with any planning of student engagement activities and provide peer-mentoring for FYrE participants.
- Support handouts preparation and other FYRE program paperwork, along with filing and archiving of FYRE program materials.
- Other duties as assigned.

Requirements: The incumbent must be a student currently attending Cal State LA and majoring in Civil Engineering, Computer Science, Electrical Engineering or Mechanical Engineering. A completed student employment application is required. The incumbent must be familiar with first year academic courses for students majoring in Civil Engineering, Computer Science, Electrical Engineering or Mechanical Engineering, detail oriented, able to function well in collaborative work settings as well as work independently, respond positively to supervision. The incumbent must also demonstrate an interest and or ability in working in a multicultural/multi-ethnic environment.

Review of applications/resumes will begin September 20, 2019 and will continue until the position is filled; however, the position may close when an adequate number of qualified applications are received. You may apply to: uashr@cslanet.calstatela.edu or mail to: Cal State LA University Auxiliary Services Inc., 5151 State University Drive, GE 310, Los Angeles, CA 90032-8534

UAS hires only those individuals lawfully authorized to work in the United States. Americans with Disabilities (ADA) requested accommodations should be made in advance to the UAS Human Resources Department.

Cal State LA University Auxiliary Services, Inc. is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex including sexual orientation and gender identity, national origin, disability, protected Veteran Status, or any other characteristic protected by applicable federal, state, or local law.

Student Employment Application:
http://www.calstatela.edu/sites/default/files/groups/University%20Auxiliary%20Services%2C%20Inc./Employment/student_application.pdf