Welcome, Please Help Yourself

With the adoption of the Student Success Collaborative (SSC), new tools are at the disposal of not only Advisors, but the Advising Center Staff as well. This guide will introduce the Advising Kiosk feature found in the SSC platform.

What is the Advising Kiosk?

- A self-support service that allows center visitors to check in for an appointments as well as arrange future appointments.

Using the Advising Kiosk.

- Log into the SSC platform as usual.
- Navigate to the bottom right of the webpage, locate the “Additional Modes ▼”.
- Clicking this option to open the various mode selections.
- Select the Advising Kiosk.

Now choose for which Center this Kiosk is for.

- Center Directors will decide whether to limit the Kiosk to one specific advisement type. I.e. General Advising

Single Purpose Mode

Or allow students to be able to schedule any appointment type offered by the center.

Multiple Purpose Mode

- Single Purpose and Multiple Purpose mode only affects what kind of drop in or future advisement types are available.
  - They do not affect appointment check-ins
- **IMPORTANT.**
  - After Kiosk mode starts up, Close all browser windows other than the one the Kiosk is running on.
  - Keep the Kiosk in a location visible to your front counter staff so visitors do not use it for other purposes.
  - If the Kiosk is not functioning properly, contact your area’s ITC for Technical Support.