<table>
<thead>
<tr>
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<th>Location</th>
<th>Room</th>
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<th>Description</th>
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<td>Prep Area</td>
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<td>1 Adequate</td>
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<td>0-25%</td>
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<td>1 Adequate</td>
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**Area:** AL

**Dept./Faculty:** Please explain.
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<tr>
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<th>Room Code</th>
<th>Room Type</th>
<th>Room Description</th>
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<th>Notes</th>
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</table>

**Notes:**
- All co-contracted and non-co-contracted instructors share this space for office hours. The office can fit about 11 people at one time. We have an average of 6 instructors in 61-75 per semester.
## MUSIC

<table>
<thead>
<tr>
<th>Room Number</th>
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<th>Building</th>
<th>Use</th>
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<tbody>
<tr>
<td>MUS 101A</td>
<td>Classroom</td>
<td>MARTIN LUTHER KING HALL</td>
<td>Classroom, Dance Floors, Concerts, Performance Space with Equipment Storage for Studio</td>
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<td>MUS 101</td>
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<td>MUS 102</td>
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<tr>
<td>MUS 103</td>
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<td>TVFM 128</td>
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<td>MARTIN LUTHER KING HALL</td>
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</table>

## COMMENTS

- **Adequate**: Space is appropriate for the intended use.
- **Challenged**: Space is inadequate or requires improvement.
- **26-50%**: Minimum level of use.
- **76%-100%**: Maximum level of use.

### Performance Space

- **Gardner/Parker Room in TVFM 101**: Adequate
- **Odhiambo Room in TVFM 102**: Challenged

### Other Rooms

- **MUS 101**: Adequate
- **MUS 102**: Adequate
- **MUS 103**: Adequate
- **TVFM 101**: Adequate
- **TVFM 102**: Adequate
- **TVFM 112**: Adequate
- **TVFM 113**: Adequate
- **TVFM 114**: Adequate
- **TVFM 115**: Adequate
- **TVFM 116**: Adequate
- **TVFM 117**: Adequate
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- **TVFM 121**: Adequate
- **TVFM 122**: Adequate
- **TVFM 123**: Adequate
- **TVFM 124**: Adequate
- **TVFM 125**: Adequate
- **TVFM 126**: Adequate
- **TVFM 127**: Adequate

### Performance Room

- **Grand Piano Practice Room in MUS 101A**: Adequate
- **Storage for Odhiambo in TVFM 101**: Adequate
- **Performance Space in TVFM 101**: Adequate

### Equipment Storage

- **Storage in MUS 102**: Adequate
- **Storage in TVFM 101**: Adequate
- **Storage in TVFM 102**: Adequate
- **Storage in TVFM 103**: Adequate
- **Storage in TVFM 104**: Adequate
- **Storage in TVFM 105**: Adequate
- **Storage in TVFM 106**: Adequate
- **Storage in TVFM 107**: Adequate
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- **Storage in TVFM 124**: Adequate
- **Storage in TVFM 125**: Adequate
- **Storage in TVFM 126**: Adequate
- **Storage in TVFM 127**: Adequate
- **Storage in TVFM 128**: Adequate

### Performance Lighting System

- **Adequate**: System is sufficient for performance lighting.
- **Challenged**: System requires improvement.

### Program Space

- **Adequate**: Room is suitable for program activities.
- **Challenged**: Room requires improvement.

### Completeness

- **Adequate**: Room is complete for the intended use.
- **Challenged**: Room is incomplete for the intended use.

### Community Engagement

- **Adequate**: Room is accessible to the community.
- **Challenged**: Room is not accessible to the community.

### Accessibility

- **Adequate**: Room is accessible to all users.
- **Challenged**: Room is not accessible to all users.

### Performance Space

- **Adequate**: Room is adequate for performance space.
- **Challenged**: Room is not adequate for performance space.

### Instructional Space

- **Adequate**: Room is adequate for instructional space.
- **Challenged**: Room is not adequate for instructional space.

### Storage

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- **Challenged**: Room is not accessible to all users.
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</table>
| Room | Type | Usage | Staff/Office |Remarks | Condition | Notes
|------|------|-------|-------------|--------|-----------|-------|
| MUSIC 001 | Studio | Music | Instructor | Studio for practice | Adequate | No
| MUSIC 002 | Studio | Music | Instructor | Studio for practice | Adequate | No
| MUSIC 003 | Studio | Music | Instructor | Studio for practice | Adequate | No
| MUSIC 004 | Studio | Music | Instructor | Studio for practice | Adequate | No
| MUSIC 005 | Studio | Music | Instructor | Studio for practice | Adequate | No
| MUSIC 006 | Studio | Music | Instructor | Studio for practice | Adequate | No
| MUSIC 007 | Studio | Music | Instructor | Studio for practice | Adequate | No
| MUSIC 008 | Studio | Music | Instructor | Studio for practice | Adequate | No
| MUSIC 009 | Studio | Music | Instructor | Studio for practice | Adequate | No
| THEATER 110 | Storage | Storehouse for Stage | Storage | Storage | Adequate | No
| THEATER 111 | Storage | Stage | Storage | Storage | Adequate | No
| THEATER 112 | Storage | Stage | Storage | Storage | Adequate | No
| THEATER 113 | Storage | Stage | Storage | Storage | Adequate | No
| THEATER 114 | Storage | Stage | Storage | Storage | Adequate | No

Please write your questions and/or feedback on this online form.

COLLEGE OF ARTS & LETTERS
SPACE NEEDS USAGE REPORT

COA/OS/01/2018

Please write your questions and/or feedback on this online form.
<table>
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<tr>
<th>THEATER</th>
<th>TA 207A</th>
<th>1172</th>
<th>AL</th>
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</table>

- Adequate: The storage space is sufficient for the needs of the space.
- Challenged: The storage space is insufficient, leading to inefficient use.
- Inadequate: The space lacks essential storage facilities.

Note: Some areas lack technology, lighting tables are the classroom work area with stage, but not really suited for effective classroom activities.

There's never enough storage for these kinds of items, so we are frequently not keeping useful items due to impacted storage.

We always need more storage area for scenery and event support equipment.