April 3, 2020

Dear Students:

Cal State LA will offer all May and Summer Session courses in formats that do not require face-to-face instruction. Alternative instruction complies with public health mandates intended to prevent the spread of COVID-19, while allowing students to progress toward a degree.

We understand that some students encountered challenges during our recent transition to alternative instruction for the spring semester. We are making adjustments designed to address those challenges.

Here are some frequently asked questions about May and Summer Sessions:

**What technology will I need for May and Summer Sessions?**

At a minimum, you will need access to the Internet and a computer. You can then obtain course materials and readings, submit assignments, and participate in discussion boards. If you don’t have a web camera or microphone and your instructor utilizes Zoom for a class session or office hours, you can call in.

**What assistance is available to help students access technology?**

Emergency grants are available for needs such as food, housing, and technology. To apply for assistance, please submit an emergency grant application form. If you have questions, please contact the Office of the Dean of Students.

In response to the COVID-19 pandemic, some Internet providers are offering free or low-cost services to households with students and low-income families. Please note that these are services from third-party providers and not from any University department. These services are listed under Internet Access on the Information Technology Services’ webpage for IT Resources for Remote Access.

**If classes do not meet face-to-face, why are class times still listed on the May and Summer Session website and in GET?**

Although classes do not meet in person, there may be times when a class meets virtually. For example, there may be Zoom meetings for lectures, discussions, or exams during scheduled class times. Therefore, please avoid registering for two
classes at the same time or scheduling other events that conflict with the scheduled class meeting times.

**If I have questions about May and Summer Sessions, who should I contact?**

You may contact the Programs Department at the College of Professional and Global Education (PaGE) at (323) 343-4910 or by email at summersession@calstatela.edu. Programs Department staff members are currently working online due to the current COVID-19 prevention measures, but are responding via phone and email. Please include your name, phone number, and questions in your email. You can also visit the May and Summer Session website for additional information.

We would also like to remind you to visit the Office of the Dean of Students website for a list of resources on campus and in the surrounding community that can help with learning tools for alternative instruction, emergency housing, financial support, mental health, and other resources and services.

Thank you for your patience and understanding during this rapidly evolving and uncertain time. We know it has been difficult to adjust to the new reality we are all experiencing. Cal State LA remains committed to supporting your educational goals and success.

This message, along with other important information regarding COVID-19, can be found on the Cal State LA Health Watch webpage.