



REFUND PETITION FORM

_____	_____	_____
(Print) Last Name	First Name	Campus ID Number (CIN)
_____	_____	_____
Mailing Address on (Golden Eagle Territory)	City	State Zip
_____	_____	_____
Contact Number	E-mail address	

International wire payments via Flywire/Peer Transfer Payments: Payments are posted to your Cal State LA Student Account as tuition and fees payments. Flywire/Peer Transfer payments are rolled over to future terms on your Student Account, as long as you maintain enrollment at Cal State LA. If you are **graduating, disqualified, or taking a leave of absence** from Cal State LA; you may request a refund. Please attach **supporting documentation** to the refund petition form. **Refunds will be sent to Flywire/Peer Transfer.**

Refund checks will be mailed to the “**mailing address**” on your **GET** Student Account. If you are enrolled in direct deposit; the refund will be deposited to your U.S. bank account. You can enroll in direct deposit @ <http://www.calstatela.edu/univ/sfinserv/disp.php> prior to submitting this refund petition form.

Financial Aid recipients: Refunds are subject to the Return to Title IV Regulations. Please visit the Center for Student Financial Aid website @ <http://www.calstatela.edu/financialaid/return-title-iv>.

Please complete the following information:

Term/Year: Summer _____ Fall _____ Winter _____ Spring _____

Tuition and Fees Refund: Check one of the following options.

- Full refund: Not admitted, disqualified, or lost continuing status (all courses **must** be dropped/cancelled).
- Full refund: Never registered or dropped all courses **prior** to the first day of the term.
- Partial refund: Overpaid tuition fees, or reduction in unit/course load (dropped courses **by add/drop** deadline date).
- Pro-rata Refund: Withdrew/dropped all courses **on** the first day of the term and no later than the 60% point in the term.
- Wire payment: **Flywire/Peer Transfer**
- Other Refund:** please explain and provide supporting documentation.

Brief explanation: _____

**Supporting documentation is required for late refunds to be considered when classes are dropped or withdrawn after the deadline date. This is in accordance with Title 5 of the California Code of Regulations. A \$5.00 processing fee will be deducted from the refund amount.*

PLEASE ALLOW UP TO 4 WEEKS FOR PROCESSING

_____ _____
Student Signature **Date**

*****Office Use Only -- Do not complete below*****

Direct deposit **Received By:** _____

Approved \$ **Pending Information** **Denied** **Refund Policy/Advised**

Comments: _____

_____ _____ _____
Authorized Signature **Date** **Extension**