1. Call to Order
   1. A. McCurdy, Chair, called the meeting to order.

2. Announcements
   2.1 A. Ellis announced creation of webpage for Academic Information Resources Subcommittee at www.calstatela.edu/airs.

3. Intent to Raise Questions
   3.1 None.

4. Liaison Reports
   Academic Information Resources Subcommittee – A. Ellis
   Curriculum Subcommittee – T. Omidsalar
   Executive Committee – A. McCurdy
   No reports were available from Academic Advisement Subcommittee, General Education Subcommittee, Library Subcommittee, Q2S and Program Review Subcommittee.

5. Approval of the Agenda
   M/s/p to approve as amended.

6. Approval of the Minutes
   M/s/p to approve.

7. Curricular Items
   7.1 Actions Reported by the Executive Secretary – None.
   7.2 Actions Reported by the Charter College of Education – None.

   The committee discussed this item. C. Pugh will schedule time certain with CHS and LAS for next meeting.

9. Re-establish Graduate Subcommittee request
   The committee discussed this item. M/s/p to approve a standing invitation to K. Brown, Interim Dean of Graduate Studies to attend EPC meetings for remainder of academic year. M/s/p to approve creation of Graduate Studies Subcommittee recommendation to the Executive Committee.

10. Philosophy on advisement document for AAS
    The committee discussed this item and made editing recommendations. A. McCurdy will draft memo requesting a cover letter from T. Salmassi, Chair, Academic Advisement Subcommittee for clarification of their charge regarding this document.

11. Adjournment
    The meeting was adjourned at 3:29 p.m.
## Actions Reported by the Executive Secretary

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