MINUTES OF MEETING: November 21, 2011


1. **Call to Order**
   M. Clark, Chair, called the meeting to order.

2. **Announcements**
   None.

3. **Intent to Raise Questions**
   None

4. **Liaison Appointments**

   **Academic Information Resources Subcommittee**
   M. Leung reported that S. Jones, Acting Associate Dean, Undergraduate Studies, provided an update to the GET upgrade.

   **Library Subcommittee**
   M. Garcia reported that the subcommittee continued its discussion on the survey data on library use.

5. **Approval of the Agenda**
   M/s/p to approve as amended.

6. **Approval of the Minutes**
   M/s/p to approve.

7. **Curricular Items**

   **Actions Reported by the Executive Secretary**
   None.

8. **Election of Vice Chair**
   D. Pitt was elected vice chair.

9. **Philosophy of Academic Advising, EPC 10-24**

   The committee reviewed the document and the following action was taken:
   M/s/p to approve the revised document.
10. **Transition to Higher Education, EPC 11-06**
   
   The Committee discussed the charge and the following action was taken:
   M/s/p to reinstate the course. (6/4/1)

11. **Potential Waiver of the American Institutions Requirement, EPC 11-04**
   This item was not discussed.

12. **Repeating Courses and Grade Replacement, EPC 11-03**
   This item was not discussed

13. **Credit for Formal Instruction, EPC 10-18**
   This item was not discussed.

14. **Excess Units**
   This item was not discussed

15. **Undergraduate Grading System and Grading Symbols, proposed policy modification, EPC 11-05**
   This item was not discussed.

16. **Student Internships, EO 1064, EPC 11-07**
   This item was not discussed.

17. **Field Trip Policy and Procedures, EO 1062, EPC 11-08**
   This item was not discussed