

MINUTES

Program Review Subcommittee

Date: April 6, 2017 | Time 12:15 pm – 1:30 pm

In Attendance

Karin E. Brown, Mandy Hillstrom, Michael Willard, Mario Castaneda, Ken Ryan, Charles Liu, Raquel Ackerman

Excused Absences: Michael Willard, Michael Germano

Call to Order

M. Hillstrom called the meeting to order at 12:20pm.

Approval of Agenda

- M/S/P

Approval of Minutes for 3/23/17

- M/S/P
- Footnotes may be useful but seem unwanted by the department

Announcements

- K. Brown: April 18th is the Recognition Reception for graduate students and faculty mentors, no RSVP needed.

Change in Internal Review Calendar (April 27th time certain for ULRN & Ed.D)

- Department wanted more time to review questions

Discussion of Television, Film, and Theatre MFA (Lead: Ken Ryan)

- K. Ryan: couldn't quite derive questions from self-study. There is a concern about former Production 1 and 2 being taken out of the curriculum, they need something like that back in. There is a recommendation to explore capstone projects be group projects.
- K. Brown: there are too many requirements for the students – they are being delayed for graduation. A question could be posed to the college about resources; do they have enough for student success? Students have to take turns in post-production. Are they using the new building? K. Ryan: it is a

question of resources, there are only two cameras. Also, the administration of the program is fractured. How will the program prioritize their list of self-recommendations?

- K. Brown: on page 16 they mention a lack of centralized equipment. They would like one person dedicated to manage a centralized equipment location and hire 10 more faculty, what is the justification for this? K. Ryan: What steps would the department take for a 5-year assessment plan? Are the program level student outcomes appropriate for the graduate level? The MFA and MA are not distinct from each other.
- M. Hillstrom: the decrease in black enrollment was linked to there being no black faculty but there are 4 listed in the self-study. There needs to be clarification if there is a recommendation to hire more black faculty.
- K. Brown: what are the challenges and potential solutions for the way the MFA is situated? The MFA program is currently situated in two different departments. There is a structural problem. Some faculty are on the hill and some are not. M. Hillstrom: Do you think the physical distance between the faculty is affecting the program and the students? K. Brown: how do they deal with faculty meetings to talk about critical topics? How are new faculty being mentored? How is the shared vision of the program being communicated?

Discussion of Communication Studies, BA, MA (Lead Charles Liu)

- C. Liu: in general, it is very positive. There are limitations, lack of resources especially space. There are 4 options that have very unbalanced enrollment numbers, the evaluators thought that maybe they should consider dropping the two that have minimum enrollment. The curriculum does not fit with the name of the option. PLOs, questions about measurability, 11 or 12 is quite aggressive. Should start with a couple and progressively evaluate.
- K. Brown: the director needs more release time. Are there strategies for raising funds? There is a proposal for a communications lab. They have not done an assessment. They have a self-recommendation for better curriculum mapping but the assessment has not been done.
- K. Brown: how would you facilitate the transition of the MA?
- K. Brown: they do not have articulation for lower division courses. They need to allow for articulation and let in transfers or say they do not take transfer students. M. Hillstrom: the graduation rates are above the university average. R. Ackerman: it takes students 6 years to graduate. K. Brown: How will they articulate courses so freshmen can graduate in a reasonable time? The graduate student admissions have dropped, what is it this year?
- K. Brown: there is no connectivity for the students with the courses they have to take and the option they fall under. M. Hillstrom: the classes don't fit under their titles. K. Brown: it needs to be articulated to the students what they're doing and why. Graduate students didn't know what to expect for comps or PhD programs. If there is a requirement to take the comp exam there should be a require preparation. How do you communicate resources and expectations to your graduate students?
- K. Brown: on page 15 there is a shift of expertise between the new and old faculty. How is the program shifting to reflect the new expertise and the expanded expertise of the faculty body? How is the program growing and adapting to the new faculty expertise that is being brought in?

- Questions have been submitted.

Adjournment

- The meeting was adjourned at 1:17pm