In Attendance

M. Hillstrom (Chair); M. Willard (Vice Chair); R Joseph (CCOE); B. Hardacre (CCOE); A. McCurdy, (EPC Liaison); K. Roberts (HHS); B. Hibbs (NSS); K. Brown (Exec Secretary); V. Ramirez (Recording Secretary)

Excused Absence

Absent: K. Glapion (ASI Liaison); Vacant (DALSA); Vacant (A&L); Vacant (ECST); Vacant (NSS)

Call to Order

M. Hillstrom called meeting to order at 12:23 p.m.

Approval of Agenda

The committee reviewed and approved the agenda with no amendment. M/S/P

Addressing Equity in Program Review (Time Certain: A. Ellis)

- A. Ellis reached out to the PRS to work in collaboration to address equity in program review. The committee agreed to collaborate and will include the equity section to the self-study template in Fall 2019.

Approval of Minutes 1/31/19

The committee reviewed and approved the minutes from 1/31/19. M/S/P

Announcements

- EPC Liaison Report: A. McCurdy shared that the committee discussed the Class Syllabus Policy. There was a time certain with Provost Mahoney and Vice Provost T. Enders to discuss the enrollment challenges and the impaction proposal that needs to be submitted to the Chancellors Office.
- K. Brown shared the following:
  - WSCUC Site Visit will be held from Feb 27th to March 1st, 2019. The WSCUC review teams has a meeting scheduled with the PRS on Feb 28th from 8:15 am to 9:00 pm at ADM 313. The committee is also invited to attend the exit meeting on March 1st from 9:30 am – 10:00 am location: USU Los Angeles Room.
  - Academic Senate sent out an email requesting self-nominations from faculty to participate on the Graduate Studies Strategic Planning Committee. Nominations are due on Feb 14th by noon.
External Reviewers Visit Updates

K. Brown provided an update on the following upcoming external reviewers’ visits:

- Mathematics External Reviewer: CSU External Reviewer B. Givens will not be able to attend the site visit. M. Jones from CSUDH will be the external reviewer attending the site visit in his place.

Develop Questions: Exercise Science & Kinesiology

The committee reviewed and approved the questions for Exercise Science and Kinesiology. K. Brown will share with the department and schedule a time certain.

Adjournment

Meeting adjourned at 1:30 pm.