



Library Subcommittee Minutes: Thursday, February 22, 2018

LSM 17-7 Approved March 22, 2018

Present: S. Agarwal, I. Brooks, M. Hendrata, N. Lee, J. McCormick, C. Rodriguez (Executive Secretary),
S. Stretch-Stephenson, C. Toledo-Corral H. Yu (Chair)

Excused: S. Meyer

H. Yu convened the meeting at 11:00am.

1. Announcements

None.

2. Intent to Raise Questions

None.

3. Approval of the Minutes of the Meeting of February 22, 2018 (LSM 17-6)

It was m/s/p (Lee) to approve the minutes as amended.

4. Approval of the Agenda

It was m/s/p (Lee) to approve the agenda as amended.

5. Reports

5.1 I Jazz Brooks, ASI Liaison – No reports.

5.2 Namhee Lee, EPC Liaison – No reports.

5.3 Carlos Rodriguez, University Library Dean – Dean Rodriguez provided an update to the following:

- Two faculty recruitment and staff hires in the Library.
- Copies of the Strategic Plan booklet was passed out at the last meeting. We will be mailing out the booklets to the campus community with a cover memo.
- The Library Master Plan continues with the review of updated fee proposal from Ffeiffer. Members were asked to attend the last Library Subcommittee meeting (May 10) to provide input and feedback from their colleagues regarding the Master Plan. We are seeking the following broad input such as: collection needs of faculty; space for collaboration and meetings; new innovative digital scholarship/lab/initiatives; a teaching/learning/lab environment; a shared dedicated space; space for faculty opened at all hours; and any space lacking on campus that is interdisciplinary. A website with information and update is being developed.

6. Overview of the Library Budget

Dean Rodriguez reported that the Library has not received official budget. He provided a general breakdown of funding and expenses for the FY.

\$4.6Million – General Fund (Personnel – Faculty and staff salary 60%) and operating expense and Collections
\$330Thousand- Lottery money
\$260Thousand – PaGE
\$5.2Million Total

Dean Rodriguez will work with Holly for a breakdown of e-resources spending and how the 1.7 million is being spent. He is advocating for additional budget to support the Library. The Library may experience budget cut next

year and will impact collections. He asked each liaison to help the Library make better decisions if the budget not increase.

7. Tour of the Library

Dean Rodriguez led members on a tour of Library Community Room, Level A, ORSCA offices on the 2nd floor, and Special Collections and Archives Reading Room.

8. Next Meeting – Thursday, March 8, 2018 at 10:50am-12:05pm., Innovation Lab, LIB N Level A, 119A.

9. Adjournment - M/s/p (Stretch-Stephenson) to adjourn at 12:10pm.