Graduate Studies Subcommittee Minutes
October 11, 2017

Present: K Wilson (CCOE); H Guo (ECST); J Morales-Chicas (HHS); K Bezdecny (NSS); K Brown (Exec Secretary/Recorder); P Nerenberg (EPC Liaison); I’Jazz Brooks (ASI); W Hess (ASI)

Excused Absence: A. Espinoza (A&L); A. Avramchuk (B&E); S Baker (Lib & SA)

Absent:

1. Call to Order
K. Brown called the meeting to order at 12:20 pm.

2. Introductions
Attendees introduced themselves by stating their name and department.

3. Announcements
K. Brown shared the following with the committee:
- WSCUC Institutional Report is available on the Cal State LA main webpage.
- Save the Dates: Reaccreditation Town Halls 10/17, 10/25, 10/26, 10/30
- Graduate Studies Professional and Professional Schools Recruitment Fair 10/26 from 10:00 am – 2:00 pm outside of Library North.

K. K Bezdecny shared that there will be a Mapathon for Puerto Rico Relief on Saturday, Oct 14 from 9:00 am – 6:00 pm and Friday, October 20th, from 10:00 am – 6:00 pm in King Hall 4th Floor D, D Wing

4. Intent to Raise Questions
none

5. Approval of Minutes
M/S/P as amended

6. Approval of Agenda
M/S/P

7. Curricular Items
none

8. New Business
a. EPC 16-14 Requirements for Additional Master’s Degree or for an Additional Option within a Master’s Degree. K Bezdecny shared that she met with Dr. Brown to draft revisions for the EPC 16-14 requirement document. She led the discussion with the committee today and the document was approved for submission to EPC. K Bezdecny will draft the memo to accompany the proposed policy.

b. Developing Graduate Program Learning Outcomes: The committee will review the presented documents and will be prepared to work on the draft of Graduate Level Learning Outcomes at the next meeting.

c. Future agenda item Discussion of Tuition Waivers for TAs/GAs
d. To establish policies and guidelines for the award of graduate scholarship: Graduate Equity Award; Non-resident Tuition Fee Waiver for Graduate student; Travel Awards; Professional Development Awards RSCA Awards - **TABLED**
e. Review policy related to comprehensive examination as the culminating project – **TABLED**

9. **Adjournment**  
Meeting adjourned at 1:35 pm.