GENERAL EDUCATION SUBCOMMITTEE

MINUTES OF MEETING: August 27, 2019

PRESENT: S. Baker, D. Chavez, M. Garcia, M. Javeri, J. Liss, J. Zhao

EXCUSED ABSENCE: T. Hu, S. Martin

1. **Call to Order**
   J. Liss, Chair called the meeting to order.

2. **Introductions**
   M. Garcia introduced new members J. Liss (AL) and J. Zhao (HHS) to committee.

3. **Election of Chair**
   M. Garcia conducted election of Chair. J. Liss was elected as Chair.

4. **Announcements**
   None.

5. **Intent to Raise Questions**
   None.

6. **EPC Liaison Report**
   None.

7. **Approval of the Minutes**
   Approval of the Minutes was deferred until the next meeting.

8. **Approval of the Agenda**
   It was m/s/p to approve the agenda.

9. **Curricular Items**
   M. Garcia provided the committee with an update regarding the remaining GE proposals for Fall 2020 they will need to vote on. The committee began looking at ART 1800 and M. Garcia provided tips on how to review proposals. The committee will use Curriculog to record any comments and decision for each proposal. UGS will verify list of remaining proposals and add notes to the curriculum agenda.

10. **New Business**
    None.

11. **Old Business**
    a. Charge of GES – The committee did not discuss this item.
b. Updates on Curriculog – M. Garcia provided updates on the timeline for Fall ’20 Curriculum Proposal Approval Process and demonstrated how to use the Agenda feature of Curriculog to review Curriculum items.

c. Courses deemed “Not-Offer” – The committee did not discuss this item.

d. Service Learning Policy (GES 15-02, GES 18-01) – The committee did not discuss this item.

e. GE Assessment – The committee did not discuss this item.

f. Call for GE Proposals – The committee began discussion of this item.

12. **Adjournment**

   J. Liss adjourned the meeting at 1:30 pm.