GENERAL EDUCATION SUBCOMMITTEE
MINUTES OF MEETING October 23, 2018

PRESENT Talia Bettcher (Chair), Sarah Baker, Diana Chavez, Kathie Dingeman, Margaret Garcia, John Kennedy, Silvia Martin, Jean O’Neil, Cheryl Pugh, Esther Tam

EXCUSED ABSENCES Travis Hu, Manisha Javeri

1. Call to Order
   Chair Bettcher called the meeting to order at 12:19pm

2. Announcements
   None

3. EPC Liaison Report
   J. Kennedy: EPC reviewed the calendar and the charges of the subcommittee.

4. Intent to Raise Questions
   None.

5. Approval of the Agenda
   It was m/s/p to approve the Agenda.

6. Approval of the Minutes (GESM 18-03)
   It was m/s/p to approve the Minutes.

7. Curricular Items
   a. Many of the GE course proposals are still undergoing the initial 10-day consultation, and the proposal submission deadline is Nov. 1, the subcommittee did not review the 39 proposals listed on the GES Google Sheet.
   b. There were concerns on offering of the online courses, the overlay rubrics, SLO and the reference list of the online and hybrid courses.
   c. Chair Bettcher requested to categorize the proposals by the GE designations, and put up a list with proposals and send to the GES members by next Friday prior to next meeting

8. New Business
   a. Charge of GES (GES 18-02.1)
      The subcommittee discussed and revised the charge, the membership, and the offices and duties. It was m/s/p to approve the revision (GES 18-02.2)
   b. GE Assessment and Time Certain (Jessica Dennis)
      Chair Bettcher will invite the Time Certain to the next meeting.

9. Old Business
   a. Service Learning Policy (GES 15-02)
      M. Garcia made the report.
   b. Follow up on courses deemed “Not-Offer”
      M. Garcia: Per EO1100 (GES16.04), a GE course will lost the GE designation if it is not offered for 5 years. GES needs the clarification on courses that are “not offered” vs “cancelled”.

10 Adjournment
    Chair Bettcher adjourned the meeting at 1:16pm