MINUTES OF MEETING

September 11, 2018

Present:
Talia Bettcher (Chair), Sarah Baker, Diana Chavez, Kathie Dingeman, Margaret Garcia, Travis Hu, Manisha Javeri, John Kennedy, Silvia Martin, Jean O’Neil, Cheryl Pugh, Esther Tam

1. Call to Order
   Chair Bettcher called the meeting to order at 12:20pm

2. Introduction and Announcements
   a. There was a brief introduction.
   b. M Garcia: Fall 2018 is the last term to submit curriculum proposals on SharePoint. To train the faculty to use Curriculog, Cheryl has scheduled a number of 2-hour training sessions thru October.

3. EPC Liaison Report
   J. Kennedy: EPC is focusing on the Graduate Learning Outcomes.

4. Intent to Raise Questions
   None.

5. Approval of the Agenda
   It was m/s/p to approve the Agenda.

6. Approval of the Minutes
   It was m/s/p to approve the Minutes as amended (item 9b – remove LD from “As CFP for new GE course and GE course mods”).

7. Election of Vice Chair
   Elected Vice-Chair, William Rosales, has schedule conflict this semester and is excused from the GES. Sarah Baker was elected as the new Vice-Chair.

8. Curricular Items
   None.

9. New Business
   a. Charge of GES (GES 18-02)
      M Garcia addressed these passages:
      Charge - 1: This item is to be reviewed by GES.
      - 5: EO 1100 - effective Fall 2018, regardless the major, GE courses follow the student and are not to repeat. GES needs to review the current practice.
      Membership – 1: Membership is a 3-year term by election.
      Chair Bettcher shared a 2014 memo on GES Policies on Review of GE proposals. (GES 18-03).
   b. Request For GE Proposals
      Chair Bettcher: As CFP for new GE course and GE course mods, GES expects a flood of proposals. All proposals must be uploaded to SharePoint by November 1.
GES members need to familiar with the GE rubrics. The direct way is to focus on the outcome. On the book, every GE proposal must have a Time Certain which is not doable. It is up to GES to determine if the argument supports the outcome.

M Garcia: Proposals, received by November 1, will take effect Fall 2019.

There was question about GE for major and the double-counting courses. The chair went thru the GE memo.

c. Update on Curriculog implementation

M. Garcia: GES members [1] need to learn to use Curriculog. [2] can make comments on Curriculog and vote on the proposals, but cannot edit the proposals. [3] Cheryl P. will show GES to use Curriculog; [4] the approval process will be transparent after login to the system.

d. Courses deemed “Not-Offer”

There are some GE courses coded “not to offer” on GET. If a GE course is not offered for 5 years (by Fall 2021), the GE designation will be lost. We need to contact the departments for clarification and will follow up.

10. Old Business

a. Service Learning Policy (GES 15-02 and GES 15-02.1)

M. Garcia: GES needs look at the internship, the civic learning (cl), and the service learning (sl) courses, especially the distinction between the (cl) and (sl) courses, how this policy connects to civic learning and community engagement.

b. GE Assessment

Chair Bettcher: This is GES’s job. Andre Ellis was the rep from last year’s group. This is still need to work on.

10 Adjournment

The chair adjourned the meeting at 1:25pm