MINUTES OF MEETING: February 14, 2017

PRESENT: R. Ackerman, M. Finney, M. Garcia, B. Hardacre, S. Regan, W. Tikkanen

EXCUSED ABSENCE: J. Hong, M. Hu, J. O’Neil, K. Ryan

1. Call to Order
   B. Hardacre, Chair, called the meeting to order.

2. Announcements
   1. M. Garcia made the following announcements:
      a) Articulation Workshop held February 3rd.
      b) QRTF Report Response submitted.
      c) Admissions Proposal – Feb 20th hearing at Cal State LA 6-7:30pm GE Ballroom.
      d) New AVP for Faculty Affairs Michael Caldwell and New VP for Diversity & Engaged Learning Octavio Villalpando.
   2. W. Tikkanen – New GE survey has been launched.
   3. R. Ackerman – Presented red cards with immigration information that can be handed out to concerned students with a link to the CLS website for more information.

3. Intent to Raise Questions
   1. W. Tikkanen – What percentage of our 484 GE courses were offered last semester?
   2. S. Regan – What GE courses are being over offered or under offered?

4. Approval of the Agenda
   It was m/s/p to approve the agenda.

5. Approval of the Minutes
   It was m/s/p to approve the minutes.

6. Report of the EPC Liaison
   M. Finney submitted report.

7. Curriculum
   None.

8. New Business:
   a. **Digest of General Education Requirements, INFO ITEM**
      M. Garcia shared the Digest of General Education Requirements report with the committee.

9. Old Business:
   a. **Service Learning Policy, GES 15-02**
      M. Garcia will show most recent draft with M. Caldwell and M. Willard.
   b. **GE Assessment Plan**
      W. Tikkanen will provide regular updates throughout the semester.
   c. **GE Handbook, GES 15-03**
      W. Tikkanen will coordinate with C. Harris to develop GE Handbook and website.
   d. **Curricular Review Process, GES 16-02**
      Curriculum Subcommittee is working on draft and will send to GE Subcommittee to review.
10. **Adjournment**
   The meeting adjourned at 1:22 pm.