CURRICULUM SUBCOMMITTEE
MINUTES OF MEETING
February 5, 2019

PRESENT
Carol Cui (Chair), Sarah Baker, Eyob Demeke,
Foad Dizadji-Bahmani, Darlene Finocchiaro, Margaret Garcia, Kimberly Glapion,
Arezoo Khodayari, Jamie Marsh, Nan Martin, Cheryl Pugh, Jasmin Ramos,
Esther Tam

1. Call to Order
   a. Chair Cui called the meeting to order at 10:57am.
   b. J. Ramos (from ASI, as undergraduate representative) joined CS meeting the first time. The CS members briefly introduced themselves.

2. Announcements
   M Garcia: UGS website has been updated with CURRICULOG lab schedule and resources.

3. Intent to Raise Questions
   None.

4. EPC Liaison Report (D. Finocchiaro)
   There was no report from the Liaison.

5. Approval of the Agenda
   It was m/s/p to approve the agenda CSA 18-07.

6. Approval of the Minutes
   It was m/s/p to approve CSM 18-05.

7. Curricular Items
   a. PHIL 4002 (wi) – The proposal needs to specify the word count. Revision required.
   b. ENGL 3000 – approved to change the course number from LD to UD.

8. New Business
   a. Guidelines – Limiting the number of SLO per course
      M Garcia: Courses with a long list of SLOs become infeasible to meet all the SLOs within the course. There is a need to establish guidelines in limiting the number of SLO per course.
   b. Curricular policies
      M Garcia: The core of major needs to be in compliance with EO-1071. We need definition of core from every major, such as numbers of courses and units, and meaningful cataloging of directive elective, i.e. label of the electives.
   c. Enrollment Challenges
   d. Curriculog updates
      M Garcia: Curriculog went live on February 1. Contact UGS if there is single sign on issue.

--- The Subcommittee did not discuss the following items ---

9. Old Business
   a. Policy for online / hybrid courses and programs
   b. Undergraduate Research (CS 18-01)
   c. Curriculum language and terminology

10. Adjournment
    Chair Cui adjourned the meeting at 12:10pm.