MINUTES OF MEETING: March 7, 2017

PRESENT: O. Aina, A. Bakeer Abdul-Jabbaar, Z. Cui, M. Garcia, A. Khodayari, T. Omidsalar
G. Simon-Cerejido

EXCUSED ABSENCES: T. Bettcher

1. Call to Order
   Z. Cui called the meeting to order.

2. Announcements
   2. M. Garcia – Writing Conversation Planning Meeting, Tuesday, March 7th at 4pm in ADM 714.

3. Intent to Raise Questions
   None.

4. Liaison Report
   EPC Liaison – No report

5. Approval of the Agenda
   The agenda was approved.

6. Approval of the Minutes
   The minutes were approved.

7. Curriculum
   CHEM 1040 & CHEM 1100 proposed course modifications. The committee discussed the two proposals in preparation for the Time Certain with A. McCurdy (Chemistry) & J. Dong (ECST) scheduled for March 21st at 11:00 am.

8. New Business
   a) Delegation of Authority to Approve Subprograms (Options, Concentrations, Special Emphases) and Minors - EO 1071, CS 16-01
      The committee discussed this item. Committee will create policy to address changes in EO 1071 and provide common definitions for the following: option, concentration, and special emphasis.
   b) DSSA & Advisor Knowledge & Skills to Promote Student Success, CS 16-05
      The committee did not discuss this item.

9. Old Business
   a) Curricular Review Process CS 16-02
      The committee did not discuss this item.
   b) Curriculum Handbook
      The committee did not discuss this item.
   c) Student Internships – EO 1064, (c.f. CURR-04), CS 13-02
      The committee did not discuss this item.
   d) Service Learning Policy, 15-02
      The committee did not discuss this item.
10. **Adjournment**
   The meeting adjourned at 12:05 p.m.