ACADEMIC ADVISEMENT SUB-COMMITTEE

MINUTES OF THE MEETING: April 3, 2017

PRESENT: D. Won, M. Murota, R. Davis, R. Giarrusso, M. Hawley, D. Finocchiaro, Y. Xu, M. Fryling

EXCUSED ABSENCE: N. Martinez

ABSENT:

Chair D. Finocchiaro convened the meeting at 12:21 p.m. in ADM. 313.

1. Announcements
   M. Hawley announced EAB goes live May 1st. Training will be offered this Thursday and Friday.

2. Intent to Raise Questions
   None

3. Approval of the Agenda (AASC 17 11)
   Approved.

4. Approval of the minutes (AASC 17 10)
   Approved.

5. Chair’s Report
   D. Finocchiaro presented Chair’s Report.

   Not discussed.

7. Liaison’s Report (SPC):
   Not discussed.

8. Time Certain at 12:30pm with Andrew Long, Director of Student Success and Advising (HHS)
   Topic: Advisement Council Formation and advisement update
   Director Andrew Long discussed the Advisement Council Formation, which ultimately creates better communication between Faculty and Staff. The council consists of a representative from each HHS department. They meet once a month to better communicate and inform each other.

9. Update on Faculty and Professional Advisors’ Role in Advisement
   Not discussed.

10. Informal Advisement Group
    Not discussed.

11. AAS Charge
    Not discussed.
12. AAS Goals Update
   Not discussed.

13. Adjournment
   m/s/p (D. Finocchiaro) adjourned at 1:33pm

Distribution:
Darlene Finocchiaro (Vice Chair)  EPC Committee Liaison
Deborah Won  College of Engineering, Computer Science and Technology
Vacant  College of Health and Human Services
Marcia Murota  Ex Officio, Director of University Academic Advisement Center
Michelle Hawley  Provost or Designee (Exec. Sec.)
Mika Cho  College of Arts and Letters
Mitchell Fryling  Charter College of Education/ SPC Committee Liaison
Naomi Martinez  University Academic Advisement Center (Recording Secretary)
Roseann Giarrusso  College of Natural and Social Sciences
Veena Prabhu (Chair)  College of Business and Economics
Ying Xu  Library and Student Affairs
Vacant (Pending)  Undergraduate Student
Vacant (Pending)  Graduate Student