ACADEMIC ADVISEMENT SUB-COMMITTEE

MINUTES OF THE MEETING: March 20, 2017

PRESENT: D. Won, M. Murota, , M. Fryling, N. Martinez, R. Davis, R. Giarrusso, M. Hawley

EXCUSED ABSENCE: D. Finocchiaro, Y. Xu

ABSENT:

Vice Chair D. Won convened the meeting on behalf of Chair D. Finocchiaro at 12:15 p.m. in ADM. 313.

1. Announcements
   M. Murota announced and invited AAD members to the upcoming Advising Institute, April 14, 2017 from 8:45am-11:45AM in Golden Eagle Ballroom 1.

2. Intent to Raise Questions
   None

3. Time Certain 12:30 – 1:00 pm with Vice Provost Tom Enders
   Lots of discussion by the group and questions answered following his presentation.

4. Approval of the Agenda (AASC 17 09)
   Did not discuss. To be continued.

5. Approval of the minutes (AASC 17 07 & 17 08)

6. Chair’s Report
   D. Won presented Chair’s Report on behalf of Chair D. Finocchiaro.

7. Liaison’s Report (EPC):
   D. Won presented Liaison’s Report on behalf of Chair D. Finocchiaro.

8. Liaison’s Report (SPC):
   M. Fryling presented Liaison’s Report.

9. Faculty and Professional Advisors’ Role in Advisement
   Discussed. No major changes to current draft were suggested. D. Won requested that all members submit their suggestions and input by next meeting.

10. AAS Committee Structure & Charge
    Completion of this task was reported.

11. Advisement tools & Financial Aid: Queries and Concerns
    Addressed in time certain with T. Enders.

12. AAS Goals Update
    To be continued.
13. Adjournment
m/s/p (D. Won) adjourned at 1:33pm

Distribution:
Darlene Finnochiaro (Vice Chair)  EPC Committee Liaison
Deborah Won  College of Engineering, Computer Science and Technology
Vacant  College of Health and Human Services
Marcia Murota  Ex Officio, Director of University Academic Advisement Center
Michelle Hawley  Provost or Designee (Exec. Sec.)
Mika Cho  College of Arts and Letters
Mitchell Fryling  Charter College of Education/SPC Committee Liaison
Naomi Martinez  University Academic Advisement Center (Recording Secretary)
Roseann Giarrusso  College of Natural and Social Sciences
Veena Prabhu (Chair)  College of Business and Economics
Ying Xu  Library and Student Affairs
Vacant (Pending)  Undergraduate Student
Vacant (Pending)  Graduate Student