ACADEMIC ADVISEMENT SUB-COMMITTEE

MINUTES OF THE MEETING: February 20, 2017

PRESENT: D. Won, M. Murota, M. Hawley, M. Fryling, N. Martinez, R. Davis, R. Giarrusso, V. Prabhu, Y. Xu

EXCUSED ABSENCE: D. Finnochiaro, R. Giarrusso, Y. Xu

ABSENT: J. Gauthier

Vice Chair D. Won convened the meeting at 12:20 p.m. in ADM. 313.

1. Announcements
   V. Prabhu announced and invited AAS members to attend the town hall related to the Admission Proposal: Focusing on Transfer Students; scheduled for tonight February 20, from 6pm-7:30pm at the Golden Eagle Ballroom 1.

   M. Hawley announced and invited AAS members to EAB

2. Intent to Raise Questions
   None

3. Chair’s Report
   Immediate Past Chair V. Prabhu presented the Chair’s Report on behalf of Chair D. Finnochiaro.

4. Liaison’s Report (EPC):
   M. Hawley presented Liaison’s Report on behalf of D. Finnochiaro.

5. Liaison’s Report (SPC):
   M. Fryling presented Liaison’s Report.

6. Approval of the Agenda (AASC 17 07)
   m/s/p (R. Davis) to approve the agenda as submitted

7. Approval of the minutes (AASC 16 06)
   m/s/p (R. Davis) to approve the agenda as submitted

8. AAS Committee Structure: Modified Policy
   The committee worked on suggesting the rotation of two Directors of Student Success in Advising from two different colleges, to be selected annually and be rotated in future years among the six colleges. It was also recommended that Directors from colleges which are different in advisement models be paired together. E.g. Natural and Social Sciences (NSS) with Business and Economics (B&E); Rongxiang Xu College of Health and Human Services (HHS) with Charter College of Education (CCOE) and Arts and Letters (A&L) with Engineering, Computer Science and Technology (ECST). Furthermore the Committee revisited the charge of AAS and provided some input.

9. 2018 Admission Proposal: Focusing on Transfer Preparation
Added as a new item. Briefly discussed.

10. Faculty Role in Advisement: Response to EPC Charge  
   Briefly discussed.

11. AAS Goals Update:  
   11.1: Graduation 2025 - To be continued.  
   11.2: Analysis/Assessment of Advisement Tools - R. Davis shared a few details about the Advising Institute that took place on February 10, 2017. EAB will officially launch May 1st. GET will continue to be used by students as they do now. The new tools presented will be an addition to better prepare the students graduation plan.

12. Adjournment  
   m/s/p (M. Fryling) adjourned at 1:33pm.

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**Distribution:**
Darlene Finnochio (Vice Chair)  
Deborah Won  
J. Gauthier  
Marcia Murota  
Michelle Hawley  
Mika Cho  
Mitchell Fryling  
Naomi Martinez  
Roseann Giarrusso  
Veena Prabhu (Chair)  
Ying Xu  
Vacant (Pending)  
Vacant (Pending)

EPC Committee Liaison  
College of Engineering, Computer Science and Technology  
College of Health and Human Services  
Ex Officio, Director of University Academic Advisement Center  
Provost or Designee (Exec. Sec.)  
College of Arts and Letters  
Charter College of Education/SPC Committee Liaison  
University Academic Advisement Center (Recording Secretary)  
College of Natural and Social Sciences  
College of Business and Economics  
Library and Student Affairs  
Undergraduate Student  
Graduate Student