



# CAL STATE LA

CALIFORNIA STATE UNIVERSITY, LOS ANGELES

## ACADEMIC ADVISEMENT SUB-COMMITTEE MINUTES OF THE MEETING: November 7, 2016

AAS16 04

**PRESENT:** M. Cho, D. Finocchiaro, M. Fryling, M. Hawley, R. Giarrusso,  
M. Murota, V. Prabhu, D. Won, Y. Xu

**EXCUSED ABSENCE:** None

**ABSENT:** N. Cohick

Chair V. Prabhu convened the meeting at 12:18 p.m. in ADM. 313.

1. Announcements  
M. Hawley announced and invited AAS members for the Fall Advisor Institute; scheduled for November 18, 2016 from 8:30 am-12pm.
2. Intent to Raise Questions  
None
3. Chair's Report  
V. Prabhu presented the Chair's Report
4. Liaison's Report (EPC):  
Did not discuss due to lack of time.
5. Liaison's Report (SPC):  
Did not discuss due to lack of time.
6. Approval of the Agenda (AASC 16 04)  
m/s/p (D. Finnochio) to approve the agenda as submitted
7. Approval of the minutes (AASC 16 03)  
m/s/p (D. Finnochio) to approve the agenda as submitted
8. SPC Charge to AAS  
Did not discuss due to lack of time.
9. AAS Goals 2016-17  
Briefly discussed. To be continued.
10. E-advising & Financial Aid: Upcoming Time Certain with Vice Provost Enders  
Did not discuss. Scheduled for next meeting.

11. Time certain at 12:25pm with ECST Faculty Advisor Dr. Elaine Kang included discussing the roles of Professional Advisors and Faculty in advising and the various training workshops for faculty that have been very effective in achieving their goal of better addressing student needs.
12. Time certain at 12:45pm with Professional Directors, Mercedes Butler (A&L), and Frances Hidalgo (ECST) included discussing topics such as responsibilities of Professional Advisors and Faculty in their respective colleges, advising models, challenges and innovations needed for making advising effective.
13. Adjournment  
m/s/p (V. Prabhu) adjourned at 1:32pm.

*Distribution:*

Darlene Finnochio (Vice Chair)  
Deborah Won  
Marcia Murota  
Michelle Hawley  
Mika Cho  
Mitchell Fryling  
Nancy Cohick  
Naomi Martinez  
Roseann Giarrusso  
Veena Prabhu (Chair)  
Ying Xu

EPC Committee Liaison  
College of Engineering, Computer Science and Technology  
Ex Officio, Director of University Academic Advisement Center  
Provost or Designee (Exec. Sec.)  
College of Arts and Letters  
Charter College of Education/ SPC Committee Liaison  
College of Health and Human Services  
University Academic Advisement Center (Recording Secretary)  
College of Natural and Social Sciences  
College of Business and Economics  
Library and Student Affairs  
Undergraduate Student  
Graduate Student