ACADEMIC ADVISEMENT SUB-COMMITTEE

MINUTES OF THE MEETING: November 7, 2016


EXCUSED ABSENCE: None

ABSENT: N. Cohick

Chair V. Prabhu convened the meeting at 12:18 p.m. in ADM. 313.

1. Announcements
   M. Hawley announced and invited AAS members for the Fall Advisor Institute; scheduled for November 18, 2016 from 8:30 am-12pm.

2. Intent to Raise Questions
   None

3. Chair’s Report
   V. Prabhu presented the Chair’s Report

4. Liaison’s Report (EPC):
   Did not discuss due to lack of time.

5. Liaison’s Report (SPC):
   Did not discuss due to lack of time.

6. Approval of the Agenda (AASC 16 04)
   m/s/p (D. Finnochio) to approve the agenda as submitted

7. Approval of the minutes (AASC 16 03)
   m/s/p (D. Finnochio) to approve the agenda as submitted

8. SPC Charge to AAS
   Did not discuss due to lack of time.

9. AAS Goals 2016-17
   Briefly discussed. To be continued.

10. E-advising & Financial Aid: Upcoming Time Certain with Vice Provost Enders
   Did not discuss. Scheduled for next meeting.
11. Time certain at 12:25pm with ECST Faculty Advisor Dr. Elaine Kang included discussing the roles of Professional Advisors and Faculty in advising and the various training workshops for faculty that have been very effective in achieving their goal of better addressing student needs.

12. Time certain at 12:45pm with Professional Directors, Marcedes Butler (A&L), and Frances Hidalgo (ECST) included discussing topics such as responsibilities of Professional Advisors and Faculty in their respective colleges, advising models, challenges and innovations needed for making advising effective.

13. Adjournment
   m/s/p (V. Prabhu) adjourned at 1:32pm.

_Distribution:_
Darlene Finnochio (Vice Chair)
Deborah Won
Marcia Murota
Michelle Hawley
Mika Cho
Mitchell Fryling
Nancy Cohick
Naomi Martinez
Roseann Giarrusso
Veena Prabhu (Chair)
Ying Xu

EPC Committee Liaison
College of Engineering, Computer Science and Technology
Ex Officio, Director of University Academic Advisement Center
Provost or Designee (Exec. Sec.)
College of Arts and Letters
Charter College of Education/ SPC Committee Liason
College of Health and Human Services
University Academic Advisement Center (Recording Secretary)
College of Natural and Social Sciences
College of Business and Economics
Library and Student Affairs
Undergraduate Student
Graduate Student