Chair V. Prabhu convened the meeting at 12:18 p.m. in ADM. 313.

1. Announcements
   None.

2. Intent to Raise Questions
   None.

3. Chair’s Report
   V. Prabhu presented the Chair’s Report

4. Liaison’s Report (EPC):
   D. Finnochio and M. Hawley gave EPC’s Liaison report.

5. Liaison’s Report (SPC):
   M. Fryling gave SPC Liaison report.

6. Approval of the Agenda (AASC 16-03)
   m/s/p (D. Finnochio) to approve the agenda as submitted.

7. Approval of the minutes (AASC 16-02)
   m/s/p (N. Cohick) to approve the minutes as submitted.

8. AAS Goals for 2016-17
   Discussed and to be continued.

9. EPC Charge to AAS: Undergraduate Advising
   Discussed and to be continued.

10. SSPs (Professional Advisors) & faculty Roles in Advising.
    Briefly discussed.
11. Training for Faculty & Professional Advisors
   Did not discuss due to lack of time—tabled for next meeting.

12. Time Certain with College Directors for Advising: Andrew Long (HHS), Janet Vera (B&E), and Gene Sandan (NSS) included discussing various topics such as responsibilities of Professional Advisors in their respective colleges, advising models, challenges and innovations needed for making advising effective.

   Briefly discussed.

   Did not discuss due to lack of time—tabled for next meeting.

15. Financial aid: Process, changes and ongoing issues
   Did not discuss due to lack of time—tabled for next meeting.

16. Committee Charge and Membership.
   Did not discuss due to lack of time.

17. Adjournment
   m/s/p (V. Prabhu) adjourned at 1:32p.m.

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Distribution:
Mika Cho
Veena Prabhu (Chair)
Mitchell Fryling
Deborah Won
Nancy Cohick
Roseann Giarrusso
Ying Xu
Marcia Murota
Darlene Finnochio (Vice Chair)
Michelle Hawley

College of Arts and Letters
College of Business and Economics
Charter College of Education
College of Engineering, Computer Science and Technology
College of Health and Human Services
College of Natural and Social Sciences
Library and Student Affairs
Ex Officio, Director of University Academic Advisement Center
EPC Committee Liaison
Provost or Designee (Exec. Sec.)