Present:  J. Chaudhuri, D. Chavez, M. Clarke, J. Ford, A. Gutierrez, C. Harris, M. Oropeza Fujimoto, E. Saeki, J. Vera Lopez, D. Won, N. Wada-McKee

Absent: S. Didarloo, F. Lee

1. Call to Order
   D. Won, Chair, called the meeting to order at 9:26 a.m.

2. Announcements
   None.

3. Intent to Raise Questions
   None.

4. Approval of the Minutes – September 18, 2018 (SPCM 18-02)
   M/S/P approval of the minutes.

5. Approval of the Agenda
   M/S/P approval of the agenda.

6. Statement of Student Rights and Responsibilities
   The committee continued with the revisions. The final draft will be emailed to the committee for review prior to our next meeting.

7. Time Certain: Senate Initiatives and Update, Veena Prabhu, Chair, Academic Senate
   Provided the committee with an update. Dr. Prabhu offered to create a taskforce to review other student policy committees’ charges and activities. SPC accepted this offer of help.

8. Student Policy Committee Charge, Membership and Overall Structure
   The committee further discussed and drafted modifications to the charge, membership and structure.

9. Committee Tasks for the Year
   None due to lack of time.
10. **Liaison Reports**
   10.1. **Executive Committee Liaison**
        None due to lack of time.
   
   10.2. **Academic Advisement Subcommittee Liaison**
        None due to lack of time.
   
   10.3. **Associated Students Inc.**
        None due to lack of time.

11. **Student Grievance Procedures**
    None due to lack of time.

12. **Adjournment**
    M/S/P to adjourn 10:40 am.