EDUCATIONAL POLICY COMMITTEE

MINUTES OF MEETING: December 4, 2019


EXCUSED ABSENCE: D. Chavez, A. Raj

GUEST: B. Hardacre

1. **Call to Order**
   A. Jamehbozorg, Chair called the meeting to order.

2. **Announcements**
   None.

3. **Intent to Raise Questions**
   None.

4. **Liaison Reports**
   Academic Advisement Subcommittee (M. Wild) – last meeting 11/18th
   Academic Information Resources Subcommittee (K. Fisher) – last meeting 11/18th
   Curriculum Subcommittee (D. Finocchiaro) – Submitted report
   Executive Committee (C. Flint) – Submitted report
   General Education Subcommittee (J. Kennedy) – last meeting 11/12th
   Graduate Studies Subcommittee (S. Balan) – last meeting 11/13th
   Library Subcommittee (A. Raj) – last meeting 11/14th
   Program Review Subcommittee (Y. Ba) – Submitted report

5. **Approval of the Minutes**
   It was m/s/p to approve the minutes as amended.

6. **Approval of the Agenda**
   It was m/s/p to approve the agenda.

7. **Curricular Items**
   It was m/s/p to reflect the Actions Reported by the Executive Secretary into the minutes. Actions Reported by the Charter College of Education – None.

8. **Consideration of AP Credits**
   a. Timing of Undergraduate Advisement, EPC 18-05
   b. Policy on Changing a Major or Declaring a Dual Major or a Minor, EPC 19-07
The working group (C. Flint, J. Kennedy and M. Hawley) met and are preparing a draft document for the committee to review. These items are tabled until spring semester.

9. **Interpretation of Graduate Studies Subcommittee Charges Regarding the Review of Graduate Level Courses, EPC 19-08**
   A. Jamehbozorg will send memo re: EPC interpretation of Graduate Studies Subcommittee Charge and review of Graduate Level Courses to V. Prabhu.

10. **Course Components and Instruction Policy, EPC 19-11**
    The committee continued discussion of this item. Reviewed the Guidelines Technologically Mediated Courses and suggested definitions for Face-to-Face, Hybrid and Online modes of delivery. This item is tabled until spring semester.

11. **Potential Policy for Substituting Core Program Requirements, EPC 18-07**
    The committee discussed this item and decided not to act on this matter.

12. **Relationship between Syllabus, Course Proposal, and Academic Freedom, EPC 18-11**
    *a. Request to discuss Potential Policy on Lecture-Lab Courses, EPC 18-06*
    *b. Potential Policy on Course Grades, EPC 18-08*
    *c. Potential Policy for Timing of First-Graded Assignment, EPC 18-09*
    The committee did not discuss these items.

13. **Final Examinations Policy, EPC 18-10**
    The committee did not discuss this item.

14. **Adjournment**
    A. Jamehbozorg adjourned the meeting at 2:55 pm.