EDUCATIONAL POLICY COMMITTEE

MINUTES OF MEETING: October 30, 2019

PRESENT: Y. Ba, S. Balan, D. Chavez, D. Finocchiaro, K. Fisher, C. Flint, C. Flores, M. Hawley, A. Jamehbozorg, J. Kennedy, M. Shim

EXCUSED ABSENCE: S. Baker, A. Raj

1. **Call to Order**
   A. Jamehbozorg, Chair called the meeting to order.

2. **Announcements**
   M. Hawley – TEAGLE Grant Request for Proposals. Deadline is Nov. 1st.

3. **Intent to Raise Questions**
   None.

4. **Liaison Reports**
   - Academic Advisement Subcommittee (M. Wild) – Did not meet
   - Academic Information Resources Subcommittee (K. Fisher) – Submitted report
   - Curriculum Subcommittee (D. Finocchiaro) – Did not meet
   - Executive Committee (C. Flint) – No report
   - General Education Subcommittee (J. Kennedy) – Did not meet
   - Graduate Studies Subcommittee (S. Balan) – Did not meet
   - Library Subcommittee (A. Raj) – Submitted report
   - Program Review Subcommittee (Y. Ba) – Did not meet

5. **Approval of the Minutes**
   It was m/s/p to approve the minutes.

6. **Approval of the Agenda**
   It was m/s/p to approve the agenda.

7. **Curricular Items**
   It was m/s/p to reflect the Actions Reported by the Executive Secretary into the minutes.
   It was m/s/p to reflect the Actions Reported by the Charter College of Education into the minutes.

8. **Consideration of AP Credits**
   - **Timing of Undergraduate Advisement, EPC 18-05**
   - **Policy on Changing a Major or Declaring a Dual Major or a Minor, EPC 19-07**
   The committee continued review of the revised draft of the **Timing of Undergraduate Advisement** by A. Jamehbozorg. After discussion it was agreed by consensus to separate into two policies. C. Flint and J. Kennedy form a working group to bring the advisement policy up to date and look for other existing
policies to possibly merge together. K. Fisher and M. Wild form a working group to investigate existing policies on declaring a major.

9. **Definition of a Graduate Study Load for Purposes of Assigning Veteran Benefits Policy, EPC 19-05**  
The committee did not discuss this item.

10. **Interpretation of Graduate Studies Subcommittee Charges Regarding the Review of Graduate Level Courses, EPC 19-08**  
The committee did not discuss this item.

11. **Potential Policy for Substituting Core Program Requirements, EPC 18-07**  
The committee did not discuss this item.

12. **Relationship between Syllabus, Course Proposal, and Academic Freedom, EPC 18-11**  
   a. Request to discuss Potential Policy on Lecture-Lab Courses, EPC 18-06  
   b. Potential Policy on Course Grades, EPC 18-08  
   c. Potential Policy for Timing of First-Graded Assignment, EPC 18-09  
The committee did not discuss these items.

13. **Final Examinations Policy, EPC 18-10**  
The committee did not discuss this item.

14. **Adjournment**  
   A. Jamehbozorg adjourned the meeting at 2:55 pm.