Call to Order
A. Jamehbozorg, Chair called the meeting to order.

Introductions
A. Jamehbozorg welcomed Y. Ba, S. Balan, D. Chavez, K. Fisher, C. Flint, C. Flores to EPC and had committee members introduce themselves.

Election of Vice-Chair
C. Flint conducted election of Vice-Chair. D. Finocchiaro was elected Vice-Chair for EPC.

Liaison Appointments
a. Academic Advisement Subcommittee – M. Wild
b. Academic Information Resources Subcommittee – K. Fisher
c. Curriculum Subcommittee – D. Finocchiaro
d. Executive Committee – C. Flint
e. General Education Subcommittee – J. Kennedy
f. Graduate Studies Subcommittee – S. Balan
g. Library Subcommittee – A. Raj
h. Program Review Subcommittee – Y. Ba

Announcements
None.

Intent to Raise Questions
None.

Fall Meeting Calendar
A. Jamehbozorg proposed cancelling the meeting on November 27th since there will be no classes the day before the Thanksgiving Holiday (November 28th – December 1st). It was m/s/p to cancel the meeting.

Approval of the Agenda
It was m/s/p to approve the agenda.

Curricular Items
It was m/s/p to reflect the Actions Reported by the Executive Secretary in the minutes.
10. **New College Proposal: College of Race, Ethnicity, and Social Transformation, EPC 19-01**  
The committee began discussion of this item. A. Jamehbozorg asked the committee to send him a list of their questions for the upcoming Time Certain with O. Villalpando on 9/4/19 by Friday at 9:00 am. He will collate the list and send to O. Villalpando on Friday.

11. **Class Syllabus Policy, EPC 16-15 (on senate floor)**  
The committee re-reviewed this item. Committee members wanted to know who faculty can go to for help creating a syllabus in accessible format. M. Hawley indicated CETL has a template faculty can utilize to update their previous syllabus into an accessible format. K. Fisher will also bring up this topic to AIRS.

12. **Continuing Students Policy, EPC 18-03**  
The committee discussed this item. C. Flint has volunteered to work on a new draft of the policy for the committee to review at the next meeting.

13. **AP Credit Policy, EPC 18-05**  
The committee did not discuss this item.

14. **Potential Policy for Substituting Core Program Requirements, EPC 18-07**  
The committee did not discuss this item.

15. **Relationship between Syllabus, Course Proposal, and Academic Freedom, EPC 18-11**  
   a. Request to Discuss Potential Policy on Lecture-Lab Courses, EPC 18-06  
   b. Potential Policy on course Grades, EPC 18-08  
   c. Potential Policy on Timing of First-Graded Assignment, EPC 18-09  
The committee did not discuss these items.

16. **Final Examinations Policy, EPC 18-09**  
The committee did not discuss this item.

17. **Adjournment**  
   A. Jamehbozorg adjourned the meeting at 2:55 pm.