EDUCATIONAL POLICY COMMITTEE

MINUTES OF MEETING: February 27, 2019

PRESENT: T. Bettcher, D. Finocchiaro, A. Ellis, M. Hawley, A. Jamehbozorg, J. Kennedy, S. Lim, A. McCurdy, M. Minassian, P. Nerenberg, A. Raj

EXCUSED ABSENCE: L. Fu, L. Li

1. Call to Order
   P. Nerenberg, Chair called the meeting to order.

2. Introduction of new EPC Member
   P. Nerenberg introduced new EPC Member S. Lim, ASI Representative.

3. Announcements
   M. Hawley – The B4 completion rate is up to 72%. The average unit load is 14. 49% of students are taking 15 units and up. Advisors beginning a “Think 30” campaign to encourage students to consider taking summer courses to stay on track.

4. Intent to Raise Questions
   A. Ellis – What is possibility of participating via Zoom for EPC meetings. P. Nerenberg will check if there are any sound issues when using Zoom in ADM 313.
   J. Kennedy – Would like to review “Continuing Students Policy”. Received email from faculty member requesting clarification regarding continuous enrollment and graduate students. J. Kennedy will forward email to P. Nerenberg.
   A. Jamehbozorg – Would like to discuss the “Mode of Instruction Policy” specifically for hybrid and face-to-face courses. Some faculty teaching multiple sections are using multiple instruction modes. Would like to request that Curriculum Subcommittee take another look at the policy.

5. Liaison Reports
   Academic Advisement Subcommittee (A. Ellis) – Next meeting March 4th
   Academic Information Resources Subcommittee (A. Jamehbozorg) – Submitted report, next meeting March 11th
   Curriculum Subcommittee (D. Finocchiaro) – Meeting cancelled, next meeting March 5th
   Executive Committee (T. Bettcher) – Submitted report, next meeting March 7th
   General Education Subcommittee (J. Kennedy) – Submitted report, next meeting March 12th
   Graduate Studies Subcommittee (M. Minassian) – Meeting cancelled, Next meeting March 13th
   Library Subcommittee (A. Raj) Meeting cancelled, Next meeting March 14th
   Program Review Subcommittee (A. McCurdy) – Submitted report, next meeting March 7th

6. Approval of the Minutes
   It was m/s/p to approve the minutes as amended. Added new item #10 – EPC discussed the Policy on Grades, EPC 18-08 and the Timing of First-Graded Assignment, EPC 18-09.

7. Approval of the Agenda
   It was m/s/p to approve the agenda.
8. **Curricular Items**
   8a. Actions Reported by the Executive Secretary – Yes
       It was m/s/p to add the Actions of the Executive Secretary to the minutes.
   8b. Actions Reported by the Charter College of Education - None

9. **The Class Syllabus Policy, EPC 16-15**
   The committee reviewed the revised policy by P. Nerenberg. It was m/s/p to approve the policy. P. Nerenberg will send the revised policy to AIRS Chair K. Bezdecny.

10. **Policy on Course Grades, EPC 18-08**
    The committee did not discuss this item.

11. **Timing of First-Graded Assignment, EPC 18-09**
    The committee did not discuss this item.

12. **Request for Development of AP Credit Policy, EPC 18-05**
    The committee did not discuss this item.

13. **Request to Discuss Potential Policy on Lecture-Lab Courses, EPC 18-06**
    The committee did not discuss this item.

14. **Request to Discuss Potential Policy for Substituting Core Program Requirements, EPC 18-07**
    The committee did not discuss this item.

15. **Final Examinations Policy, EPC 18-10**
    The committee did not discuss this item.

16. **Enrollment Planning**
    The committee did not discuss this item.

17. **Senate Reorganization Initiative, EPC 18-01**
    The committee did not discuss this item.

18. **Adjournment**
    P. Nerenberg adjourned the meeting at 2:55 pm

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