

Library Subcommittee Minutes

Date of Meeting: September 8, 2016

Present: M. Eshraghi (ECST), L. Greenberg (EPC Liaison), C. Koike (A&L), K. Maru (Recorder), R. Pebdani (CCOE), M. Peppers (Executive Secretary), S. Stretch-Stephenson (B&E), M. Wild (NSS), H. Yu (Library)

Excused Absence: C. Toledo-Corral (HHS)

Absent: Post-baccalaureate Student (TBA)

1. Call to Order— 10:54 a.m.

2. Approval of the Agenda (LSC 16/17:01)
M/S/P (Wild) to approve the agenda as submitted.

3. Announcements

None

4. Intent to Raise Questions

None

5. Reports:

5.1 EPC Liaison - Linda Greenberg
L. Greenberg reported that EPC is discussing the Honors College and the policies that govern it.

5.2 University Library – Marla Peppers

- There is a new user services desk, and new soft seating furniture on the first floor
- Once all the new furniture is in place on the first floor, additional furniture will be purchased for Level A with remaining monies
- Seating was 110; currently 200 and intend to double seating to 400
- Searches in the Library: User Experience & Outreach Librarian; fiscal manager; Metadata Assistant, Circulation Assistant; possibly additional positions to replace retirements

Dean Rodriguez would like LSC to consider:

- Library Open House for Faculty
- Space for faculty in the Library for collaboration, relaxation, socializing, and snacks (but funding for this is not determined yet)
- Collection Development

5.3 ASI Liaison – TBA

6. Old Business

6.1 Elect Chair for 2016-17

M. Wild was nominated by H. Yu, seconded by C. Koike. Nominations closed.
M. Wild was elected unanimously as Chair.
Nominations for Vice-Chair were opened. C. Koike nominated H. Yu, seconded by M. Wild. Nominations closed. H. Yu was elected unanimously as Vice-Chair.

7. New Business

7.1 Discuss library issues to be discussed in AY 2016-17

a) Library budget issues in AY 2016-17

C. Koike reported that the cost of databases keeps rising. H. Yu added that the annual renewal rate for subscriptions increases 10-20%, but that the library tries to negotiate it down to 3-5%. The Library does not receive an increase in their budget to cover the cost of these increases. The Chancellor's Office also cut their support for certain databases, which forced the cancellation of Lexis, which CSULA could not afford on its own.

Last year the LSC wrote a report for the Fiscal Policy Committee which was finalized and sent to the Provost. There has been no formal response yet from the Provost. The FiPC is discussing the Library budget and C. Koike will follow up on this. H. Yu will forward the report to be shared with this committee.

Dean Rodriguez gave a presentation to the Dean's Council with the Development Directors present which will help in soliciting funds for the Library. Dean Rodriguez will be presenting to the FiPC regarding the Library budget.

M. Wild asked if the Library Strategic Plan will include the budget and related issues, and if the LSC will have a role in the strategic planning process.

b) Feedback from students (a report from 2016 student library survey).

S. Stretch reported that a student survey was conducted by M. Germano in Spring 2016. It was agreed to invite M. Germano to the LSC to provide a report on the student survey for the LSC to discuss.

c) Feedback from faculty:

1. Faculty library survey – this was done 5 years ago. A new survey needs to be done but questions need to be revised and include hybrid courses and online courses
2. Focus group – S. Stretch suggested that the focus group be done before the survey so that the survey can be based on the focus group.

The idea of an Open House is not the same as a focus group because it is not representative of faculty; those who come to the Open House are generally already in support of it.

Not sure that a Library Open House would be successful, given the faculty apathy about the library.

3. Observation research

- d) Collection development (at CSULA and CSU system wide)
M. Wild commented that the library allocation of money of electronic databases, books and other collections used to be based on a formula. When the budget crisis hit, the formula was no longer used. Some “sharing” was done when some departments did not utilize their own allocation, it went to others to use.

Some faculty used their collections money to purchase a subscription that then became incorporated into the electronic resources budget but needs to be funded by another source.

Some disciplines such as Marketing and Management use more databases and these cost more.

Other disciplines don't prefer e-books and would rather have books. English recently got a short story index.

The Library tries to purchase textbooks that are used in classes for the Reserves.

Each Library Liaison determines whether to purchase textbooks or other supplemental materials. This is the question: does the Library want to be a collection of textbooks or research materials?

Should the policy on collections be standardized? The LSC will review the collections policy at the next meeting.

There needs to be flexibility in the collections policy because each discipline is different. Same as with the allocation of the budget – it can't all be equal.

M. Peppers reported on the Unified Library Management System (ULMS). The CO made a decision about a year and a half ago to have a system-wide management system, similar to the UC system – Melvyl. Next June, 2017, the CSU-wide will go live with a system-wide management system.

8. Next Meeting: September 22, 2016

9. Adjournment: 12:06 pm