EDUCATIONAL POLICY COMMITTEE     APPROVED

MINUTES OF MEETING: November 16, 2016


GUEST: K. Brown

1. **Call to Order**
   P. Arvedson, Chair called the meeting to order.

2. **Announcements**
   M. Hawley – Advisors’ Institute, Friday, Nov 18th in the GE Ballrooms from 8:45 am – 11:45 am.

3. **Intent to Raise Questions**
   P. Arvedson – Will there be a quorum for the meeting scheduled for 11/23rd?
   The committee decided by a show of hands not to meet on 11/23rd.

4. **Liaison Reports**
   - Academic Advisement Subcommittee – (D. Finocchiaro) No report
   - Academic Information Resources Subcommittee – (A. Jamehbozorg) Submitted report
   - Curriculum Subcommittee – (T. Bettcher) Submitted report
   - Executive Committee – (K. Baaske) No report
   - General Education Subcommittee – (A. McCurdy) No report
   - Library Subcommittee – (L. Greenberg) No report
   - Program Review Subcommittee – (M. Germano) No report

5. **Approval of the Agenda**
   It was m/s/p to approve the agenda.

6. **Approval of the Minutes**
   It was m/s (Dang) to approve the minutes.
   The minutes were approved.

7. **Curricular Items**
   None.

8. **Benchmark Enrollment, *EPC 16-01**
   The committee discussed the draft policy from the working group. It was m/s (Bettcher) for the working group to revise the draft policy incorporating suggested changes and bring back to the committee for review.

9. **Academic Progress & Milestones, *EPC 16-04**
   The committee discussed the draft policy from the working group.
   It was m/s (Germano) to approve.
   The motion was passed.

10. **Draft Missed Class Time and Makeup Policy, *EPC 16-03, *EPC 16-05**
    The committee discussed this policy. E. Draper and P. Arvedson will bring revised draft for review at next meeting.

11. **Graduation Writing Assessment Requirements, *CS-16-03; *Memo from CS**
    The committee did not discuss this item.
12. **Policy on Declaring a Major, a Minor, a Dual Major, *EPC 16-09**
   The committee did not discuss this item.

13. **Adjournment**
   P. Arvedson adjourned the meeting at 2:55 p.m.