1. **Call to Order**
   A. McCurdy, Co-Chair, called the meeting to order.

2. **Announcements**
   1. M. Garcia – Cal State LA is exploring possibility of eliminating the WPE. Current upper division wi courses satisfy the GWAR.

3. **Intent to Raise Questions**
   None

4. **Liaison Reports**
   Academic Advisement Subcommittee – (D. Finocchiaro) Submitted report.
   Curriculum Subcommittee – (T. Bettcher) No report.
   Executive Committee – (K. Baaske) Submitted report
   General Education Subcommittee – (A. McCurdy) No report.
   Library Subcommittee – (L. Greenberg) No report.
   Program Review Subcommittee – (M. Germano) No report.

5. **Approval of the Agenda**
   It was m/s (Draper) to approve the agenda.
   The agenda was approved.

6. **Approval of the Minutes**
   It was m/s (Baaske) to approve the minutes.
   The minutes were approved.

7. **Curricular Items**
   It was m/s (Bettcher) to reflect the Actions Reported by the Executive Secretary in the minutes.
   The motion was passed.

8. **Policy on Declaring a Major, a Minor, a Dual Major, *EPC 16-09**
   It was m/s (McCurdy) to send this item to a working group to address concerns from Executive Committee.
   T. Bettcher and L. Greenberg make up the working group.

9. **Academic Progress & Milestones, *EPC 16-04**
   The committee did not discuss this item.

10. **Draft Missed Class Time and Makeup Policy, EPC 16-03, EPC 16-05**
    The committee did not discuss this item.
11. **Admissions Planning**  
   Time Certain: T. Enders at 2:00 p.m.  
   T. Enders gave presentation to committee on proposed Admissions Planning strategy.

12. **Benchmark Enrollment, EPC 16-01**  
   This item is tabled until working group has a report for the committee.

13. **Adjournment**  
   A. McCurdy adjourned the meeting at 2:55 p.m.

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### ACTIONS REPORTED BY THE EXECUTIVE SECRETARY

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### ACTIONS REPORTED BY THE CHARTER COLLEGE OF EDUCATION

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