EDUCATIONAL POLICY COMMITTEE

MINUTES OF MEETING: September 21, 2016


EXCUSED ABSENCE: M. Abdullah, K. Baaske, M. Germano

1. **Call to Order**
   P. Arvedson, Chair, called the meeting to order.

2. **Announcements**
   1. P. Arvedson introduced new member Elaine Draper to committee.
   2. Time Certain with L. Mahoney on September 28th at 2:30 pm.
   3. Time Certain with T. Enders on October 5th at 2:00 pm. A. McCurdy will serve as chair for this meeting.
   4. Memos were discussed.

3. **Intent to Raise Questions**
   None.

4. **Liaison Reports**
   Academic Advisement Subcommittee – (D. Finocchiaro) No report
   Academic Information Resources Subcommittee – (A. Jamehbozorg) No report
   Curriculum Subcommittee – (T. Bettcher) No report
   Executive Committee – (K. Baaske) No report
   General Education Subcommittee – (A. McCurdy) No report
   Library Subcommittee – (L. Greenberg) No report
   Program Review Subcommittee – (M. Germano) No report

5. **Approval of the Agenda**
   It was m/s (Finocchiaro) to approve the agenda.
   The agenda was approved.

6. **Approval of the Minutes**
   It was m/s (McCurdy) to approve the minutes.
   The minutes were approved as presented.

7. **Curricular Items**
   It was m/s (Bettcher) to reflect the Actions by the Charter College of Education in the minutes.
   The motion was passed.

8. **Benchmark Enrollment, EPC 16-01**
   This item is tabled until working group has a report for the committee.

9. **Academic Progress & Milestones, EPC 16-04**
   The committee did not discuss this item.

10. **Draft Missed Class Time and Makeup Policy, EPC 16-03, EPC 16-05**
    Time Certain: S. Bowman & P. Krug at 2:00 pm.
    The committee will review proposed policy and compare with policy from CSULB for discussion at next meeting.

11. **Postbaccalaureate Writing Requirement, EPC 16-07**
    M. Hawley will draft proposed language for committee to review at next meeting.
12. **Adjournment**

P. Arvedson adjourned the meeting at 2:50 p.m.

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