EDUCATIONAL POLICY COMMITTEE

MINUTES OF MEETING: August 31, 2016


EXCUSED ABSENCE: K. Baaske, A. Ellis, R. Joseph

1. **Introductions**
   N. Warter-Perez, Academic Senate Chair, conducted introductions of EPC members.

2. **Election of Chair**
   N. Warter-Perez conducted the election of EPC Chair: P. Arvedson.

3. **Call to Order**
   P. Arvedson, Chair, called the meeting to order.

4. **Announcements**
   None.

5. **Intent to Raise Questions**
   None.

6. **Liaison Appointments**
   Following a discussion of duties, meeting days/times, and availability, the EPC Liaisons to Subcommittees are:
   - Academic Advisement Subcommittee – D. Finocchiaro
   - Academic Information Resources Subcommittee – A. Jamehbozorg
   - Curriculum Subcommittee – Not filled
   - Executive Committee – K. Baaske
   - General Education Subcommittee – A. McCurdy
   - Library Subcommittee – L. Greenberg
   - Program Review Subcommittee – M. Germano

7. **Approval of the Agenda**
   M/s/p to approve alternative agenda submitted by M. Hawley with one addition (new #11: Liaison Reports Procedure).

8. **Election of Vice-Chair**
   A. McCurdy was elected Vice-Chair by the committee.

9. **Curricular Items**
   It was m/s (Greenberg) to table this item until the next meeting.
   The motion was passed.

10. **Liaison Reports Procedure**
    It was m/s (Finocchiaro) to email liaison reports to the committee the evening before the next EPC meeting.
    The motion was passed.

11. **Benchmark Enrollment, EPC 16-01**
    It was m/s (McCurdy) to table this item until the next meeting. Committee members will discuss with their colleges and bring results back to the next EPC meeting. The motion was passed.

12. **WTU for Internships (Review of K-factor for internship and civic/service learning courses)**
    The committee discussed this item. P. Arvedson will request status from GES regarding Service Learning Policy.
    It was m/s (Finocchiaro) to send this item to the Faculty Policy Committee. The motion was passed.
13. **Early Entrance Program, EPC 16-02**  
The committee did not discuss this item.

14. **Academic Progress & Milestones**  
This item was not discussed.

15. **Adjournment**  
P. Arvedson adjourned the meeting at 2:55 p.m.