MINUTES OF MEETING: November 25, 2013

PRESENT: M. Garcia, J. Garrett, T. Kim, J. Momand, T. Omidsalar, C. Salas, M. Soldatenko, S. Wells, J. Xing

EXCUSED ABSENCE: J. Christensen, A. McMills

1. Call to Order
   2.1 M. Garcia, Chair, called the meeting to order.

2. Announcements
   2.1 None

3. Intent to Raise Questions
   3.1 S. Wells – What is the format for electronic signatures on course proposals? This needs to be clarified for Colleges. J. Xing will talk with R. Schoepflin and report back to Committee.

4. Liaison Reports
   4.1 EXEC – M. Soldatenko
   4.2 AIRS – S. Wells
   4.3 CURR – T. Omidsalar
   4.4 AAS – J. Momand
   No GES, LIB, PR

5. Approval of the Agenda
   M/s/p to approve.

6. Approval of the Minutes
   M/s/p to approve.

7. Curricular Items
   7.1 Actions Reported by the Executive Secretary
       M/s/p to approve
   7.2 Actions Reported by the Charter College of Education
       M/s/p to approve

8. Semester Conversion Proposed Curriculum Review Process, EPC 13-10
   The committee reviewed the Curriculum Review for Semester Conversion memorandum. M. Garcia will draft a cover letter for the memorandum, make recommended edits and then submit to the EXEC Committee.

9. Course Numbering
   The committee discussed this item and recommends adopting a new course numbering system for semester conversion that uses 4-digits instead of 3 digits.

10. Online/Hybrid Compliance Policy
    This item was not discussed.

11. Accounting Department Academic Honesty Policy
    This item was not discussed. M. Garcia has not heard back from Leticia Gomez (Judicial Affairs).

12. Adjournment
    The meeting was adjourned at 3:27 pm.
ACTIONS REPORTED BY THE EXECUTIVE SECRETARY

Program Modification

Minor in Microbiology

New Courses

MICR 422 – Bioterrorism and Biosecurity (Bioterrorism & Biosecurity)
POLS 481 - Advanced Quantitative Research Methods in Political Science

ACTIONS REPORTED BY THE CHARTER COLLEGE OF EDUCATION

New Certificate

Post-Baccalaureate Certificate in Teaching Learners with Special Needs in General Education Classrooms

Program Modification

MS in Counseling, Option in School Psychology