FACULTY POLICY COMMITTEE  
MINUTES OF MEETING:  February 17, 2011

PRESENT:    B. Allison, F. Balderrama, K. E. Brown, J. Faust, C. Khachikian, G. Peterson, K. Ryan, D. Schaeffer,  
S. Stretch-Stephenson

EXCUSED:     L. Graziano, H. Pineda, A. Sonnenschein, S. Ulanoff

1.    Call to Order  
K. Ryan, Vice Chair, called the meeting to order at 11:50 a.m.

2.    Announcements  
J. Faust announced that the Chancellors Office is looking for a Director of the CSU Institute for  
Teaching and Learning; anyone interested in the full call for applications can request a copy from the AVPAA—Academic  
Personnel office or from the Academic Senate office.

3.    Intent to Raise Questions  
     None.

4.    Approval of Agenda  
     It was m/s/p to approve the agenda as written.

5.    Approval of Minutes  
     It was m/s/p to approve the minutes as written.

6.    Report from Executive Committee Liaison  
     No report.

7.    Faculty Policy Committee Documents on the Floor of the Academic Senate  
Six documents (in addition to proposed policy deletions) will be on the floor of the Academic Senate. All of the policy  
documents will be second-reading items.

8.    Chair Evaluations (FPC 09-16.2, 10-8)  
     Discussion was postponed and the policy was referred back to the working group for further consideration.

9.    Student Opinion Surveys  
     It was m/s/p to postpone discussion.

10.   Student Opinion Surveys for Extended Education Courses  
     It was m/s/p to postpone discussion.

11.   Deadline for Ordering Required Textbooks  
     Discussion was held, changes were made to the document, it was m/s/p (Peterson) to add “when a section is  
added/deleted after the deadline, the Department Chair shall notify the University bookstore of the change(s) to the  
schedule, and to the accompanying course materials” to line 16. The policy was m/s/p (Peterson) as amended.

12.   Adjournment  
     It was m/s/p to adjourn at 1:15 p.m.