MINUTES OF MEETING: November 29, 2010


1. Call to Order
M. Garcia, Chair, called the meeting to order.

2. Announcements
2.1 M. Leung announced that there will be a De Stress Fest from 7:00 p.m. to midnight from Nov 29-December 3.
2.2 A. Gonzalez reported on the Degree Progress Report (DPR) roll out.

3. Intent to Raise Questions
None.

4. Liaison Appointments
Executive Committee
T. Bell reported on the discussion regarding the quarter to semester conversion.

5. Approval of the Agenda
M/s/p to approve as amended.

6. Approval of the Minutes
M/s/p to approve as corrected.

7. Curricular Items
Actions Reported by the Executive Secretary
None.

8. New Course Proposal Form, EPC 10-07
The Committee reviewed the revised draft, suggestions were made. The following actions were taken:
M/s/p to renumber items.
M/s/p to delete “updated every 5 years” from the references item.
M/s/p to delete language on Assessment item.
M/s/p to endorse the form as revised.

9. Honors College Curriculum Review Process
The time-certain will be arranged for the second meeting in the winter quarter.

10. Academic Council for International Programs, EPC 10-04
The committee discussed the ranking for the applicants. A consensus was not reached so this will be discussed at the first meeting of the winter quarter.

11. Explanation of Undergraduate Course Grades, EPC 10-08
Due to lack of time, this item was not discussed.

12. Use of External Exams as Course Finals and Assessment Instruments
Due to lack of time, this item was not discussed.

13. WASC Metric
Due to lack of time, this item was not discussed.