MINUTES OF MEETING: November 16, 2009

PRESENT: M. Clark, D. Frankl, M. Garcia, C. Haras, A. McCurdy, G. Menezes, J. Moss, K. Parekh, E. Porter, A. Reed, A. Sonnenschein

EXCUSED ABSENCE: A. Gonzalez

GUEST: N. Koch

1. Call to Order
   J. Moss, Chair, called the meeting to order.

2. Announcements
   2.1 C. Haras reported that there will be graphic novelists on campus on Thursday to celebrate Persepolis, the one-campus one-book.

   2.2 J. Moss reported that there will be an exhibition of graduate thesis projects in the Fine Arts gallery.

3. Intent to Raise Questions
   3.1 K. Parekh asked what will be the student fee for classes in the summer through Extended Education?

   3.2 D. Frankl asked if grad checks are moved for a quarter can they roll over from spring to fall, rather than summer?

   3.2 In response to the question raised by A. Reed: What was the total number of undergraduate and graduate applications that were received last year at this time and the number received this year?
   Carol Nittayo responded:

<table>
<thead>
<tr>
<th></th>
<th>Domestic</th>
<th>International</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2010</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undergraduate</td>
<td>8883</td>
<td>118</td>
</tr>
<tr>
<td>Graduate</td>
<td>520</td>
<td>56</td>
</tr>
<tr>
<td>Fall 2009</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undergraduate</td>
<td>4345</td>
<td>59</td>
</tr>
<tr>
<td>Graduate</td>
<td>72</td>
<td>11</td>
</tr>
</tbody>
</table>

4. Liaison Reports

   Academic Information Resources Subcommittee
   A. Reed reported that the subcommittee met but the information that was needed was not available.

   Academic Advisement Subcommittee
   G. Menezes reported that AAS discussed guidelines for advisement.

   Curriculum Subcommittee
   M. Clark reported that the subcommittee reviewed two program modifications and discussed the policy on the Transition to Higher Education courses.

   General Education Subcommittee
   A. Sonnenschein reported that GES discussed the Curriculum Map on today’s agenda. The subcommittee began its review of GE in light of current enrollment challenges, per the charge of EPC.

   Program Review
   C. Haras reported that a process map and rubric were reviewed.
Library Subcommittee
A. McCurdy reported that the subcommittee wanted to know if it or EPC should ask the Provost if all budget reductions to units within Academic Affairs are proportional; that it would like GES to take the impact on the Library into account as they develop their recommendation regarding the transfer IHE.

Semester/Quarter Conversion
E. Porter reported on the committees’ progress.

Executive Committee
J. Moss reported that the Senate made a resolution for the importance of shared governance in program discontinuance. The Senate also continued its discussion on the RTP process and had lunch with President Rosser.

5. Approval of the Agenda
   M/s/p to approve the agenda.

6. Approval of the Minutes
   M/s/p to approve the minutes as corrected.

7. Curricular Items

   Actions Reported by the Executive Secretary
   M/s/p to reflect in the minutes.

8. General Education Curriculum Map, EPC 09-08
   The Committee discussed this item and the following action taken:
   M/s/p to approve the document.

9. Enrollment Management: Immediate Solutions Subcommittee
   J. Moss provided background on this item. The following action was taken:
   M/s/p to request that a member of EPC be on the Immediate Solutions Subcommittee.

   ACTIONS REPORTED BY
   EXECUTIVE SECRETARY

Program Modifications

BS Food, Science and Technology
Replace Biol 165 with Biol 156; Replace Phys 150 with Phys 156.

MS Psychology
Delete General Option.

Course Modifications

FST 479 Professional Interactions and Writing Skills
Delete cross listing.

POLS 578 Research Design for Public and Nonprofit Managers
Change enrollment limits.

POLS 580 Data Analysis for Public and Nonprofit Managers
Change in catalog description.