MINUTES OF MEETING: April 3, 2006


EXCUSED ABSENCE: C. Haras, S. Xing

1. Call to Order
   C. Flint, Chair, called the meeting to order.

2. Announcements
   C. Flint reported that an ad hoc Committee to Review the University Catalog has been formed. Any suggestions to the format of the hard copy or the on-line version can be forwarded to her.

3. Intent to Raise Questions
   None.

4. Liaison Reports

   Library Subcommittee
   F. Balderrama reported that the Library funds will be cut an additional $37,000 for a total of $157,000. The information literacy program is continuing. The Mexican American Baseball in Los Angeles exhibit is currently at the Library.

5. Approval of the Agenda
   M/s/p to approve.

6. Approval of the Minutes
   M/s/p to approve.

7. Curricular Items
   Actions Reported by the Executive Secretary
   M/s/p to reflect in the minutes.

8. Task Force to Address Critical Issues in Advising, Mandatory Orientation, EPC 05-01C
   The Committee reviewed the recommendation from the Academic Advisement Subcommittee, and the following action was taken:

   M/s to endorse the recommendation of AAS to make orientation mandatory for first time students to the University.

   A time certain will be arranged with V. Lopez and B. Flameno.

9. Task Force to Address Critical Issues in Advising, Outstanding Advisor Award, EPC 05-01D
   The Committee reviewed the recommendation from the Academic Advisement Subcommittee and the following action was taken:

   M/s/p to endorse the recommendation of AAS to establish an Outstanding Advisor Award.
10. **Proposed Policy: Modes of Instruction, EPC 05-21**

The Committee continued its discussion of this document. The Committee agreed that discussion of the document will evolve around four purposes of the proposed policy: 1) student expectations, 2) issues related to scheduling, 3) common terminology, and 4) monitoring of different modes of delivery.

11. **Task Force to Address Critical Issues in Advising, Recommendations A2 & A4, EPC 05-01**

The Committee reviewed the recommendation from the Academic Advisement Subcommittee and the following action was taken:

M/s/p to endorse the recommendations from AAS on the use of technology to assist with advisement with one change: Delete bullet “Revise the Admissions Letter by making the use of a CSULA email (WebMail) account mandatory for incoming students” and replace with “Develop a plan to provide incentives for students to use CSULA email (WebMail).”

**ACTIONS REPORTED BY**

**THE EXECUTIVE SECRETARY**

**Program Modifications**

**BS Natural Science**
Program changes to upper and lower division requirements in Options I & II.

**MS Biological Sciences**
Change application deadline.

**New Course**

**CHEM 423 Organic Synthetic Chemistry: Analysis, Design, and Methodology (4)**
Prerequisite: CHEM 301C. Analysis of target molecules and rational design of strategies and methodologies for the preparation of organic molecules.

**Limit:** 40  
**Abbr.:** OrgncSynthcChemAnlysDsgn+Method  
**Offered:** S