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EDUCATIONAL POLICY COMMITTEE

Approved 1-30-06

MINUTES OF MEETING: January 23, 2006

**PRESENT:** M. Abdullah, P. Arvedson, J. Cleman, R. DeChaine, C. Flint, A. Gonzalez, C. Haras, T. Semerjian, M. Tufenkjian, S. Xing

**EXCUSED ABSENCE:** F. Balderrama, B. Bellman

1. **Call to Order**

C. Flint, Chair, called the meeting to order.

2. **Announcements**

2.1 R. DeChaine reported that committee members for the ad hoc Reading Skills committee have been contacted and a meeting will be held in this week.

2.2 C. Flint reported that letters have been sent to all applicants for the Campus Representative to the Academic Council for International Programs.

3. **Intent to Raise Questions**

None.

4. **Liaison Reports**

**General Education Subcommittee**

P. Arvedson reported that GES is continuing its review of upper division themes.

**Executive Committee**

J. Cleman reported that the Executive Committee had the GE surveys distributed.

**Program Review Subcommittee**

M. Tufenkjian reported that Program Review Subcommittee continued to develop questions for the departments.

**Academic Advisement Subcommittee**

C. Haras reported that V. Lopez and B. Flameno were time certain guests to discuss mandatory orientation.

**Curriculum Subcommittee**

C. Flint reported that the Curriculum Subcommittee approved the policy modification for incomplete grades.

5. **Approval of the Agenda**

M/s/p to approve as amended.

6. **Curricular Items**

**Actions Reported by the Executive Secretary**

M/s/p to reflect in the minutes.

7. **Liaison Appointment**

M. Abdullah will be the liaison to the Academic Information Resource Subcommittee.

8. **Report of the Task Force to Address Critical Issues in Advising, EPC 05-01**

C. Flint will meet with C. Mancillas, Graduation Supervisor, to discuss GET screens and what type of information is readily available.

9. **Automatic Academic Renewal, EPC 05-04**

The Committee continued its discussion on the document. The following action was taken:

M/s/p to approve the policy modification for Repeating Courses.

**ACTIONS REPORTED BY  
THE EXECUTIVE SECRETARY**

**Program Modifications**

**BA Chemistry**

Program changes to lower/upper division requirements.

**BS Chemistry**

Program changes to units required in the major from 119-121 to 116; changes to lower/upper division requirements.

**Course Modifications**

**CHEM 360 Writing for Chemists**

Changes in units from 3 to 4; prerequisites, catalog description, and course content.

**CHEM 401 Physical Chemistry I**

Changes to prerequisites and course content.

**CHEM 412AB Physical Chemistry Laboratory**

Changes in units from 3 to 2 and course content.

**ACTIONS REPORTED BY  
THE CHARTER COLLEGE OF EDUCATION**

**Program Modifications**

**MA Educational Administration**

Program changes, add option.

**Credential Administrative Services**

Program changes, add option.

**New Courses**

**EDAD 561A Educational Leadership (4)**

Co-requisite: Must be taken concurrently with EDAD 561B.

This course prepares the candidate to understand the role of instructional leaders in a shared vision of learning, personal ethics, and leadership capacity.

**Limit:** 15

**Abbr.:** EducationalLeadership

**Offered:** FWSX

**EDAD 561B Fieldwork in Educational Leadership (2)**

Co-requisite: Must be taken concurrently with EDAD 561A.

Students develop and implement enriched fieldwork experiences that are designed to facilitate the application of theoretical concepts of EDAD 561A, in practical settings. A minimum of 20 hours of fieldwork experience under a qualified supervisor is required.

**Limit:** 6

**Abbr.:** EducLeadershipPracticum

**Offered:** FWSX



**EDAD 566B Fieldwork in School Management (2)**

Co-requisite: Must be taken concurrently with EDAD 566A.

Students develop and implement enriched fieldwork experiences that are designed to facilitate the application of theoretical concepts of EDAD 566A, in practical settings. A minimum of 20 hours of fieldwork experience under a qualified supervisor is required.

**Limit:** 6

**Abbr.:** FldwrkInSchoolManagement

**Offered:** FWSX

**EDAD 567A School Finance (4)**

Co-requisite: Must be taken concurrently with EDAD 567B.

This course prepares the candidate to understand the role of instructional leaders in the fiscal and economic context of the school, ensuring equitable distribution of resources and support for all students.

**Limit:** 15

**Abbr.:** SchoolFinance

**Offered:** FWSX

**EDAD 567B Fieldwork in School Finance (2)**

Co-requisite: Must be taken concurrently with EDAD 567A.

Students develop and implement enriched fieldwork experiences that are designed to facilitate the applications of theoretical concepts of EDAD 567A, in practical settings. A minimum of 20 hours of fieldwork experience under a qualified supervisor is required.

**Limit:** 6

**Abbr.:** FldwrkInSchoolFinance

**Offered:** FWSX

**Course Modifications****EDAD 590 Reflection and Portfolio Assessment**

Change in units from 2 to 3, staffing formula, prerequisites, and course content.