



EDUCATIONAL POLICY COMMITTEE

Approved 11-14-05

MINUTES OF MEETING: November 7, 2005

PRESENT: P. Arvedson, F. Balderrama, B. Bellman, J. Cleman, R. DeChaine, C. Flint, K. Foster, C. Haras, T. Semerjian, M. Tufenkjian, S. Xing

EXCUSED ABSENCE: A. Gonzalez

GUESTS: C. Cruz, J. Galvan, A. Muchlinski

1. **Call to Order**

C. Flint, Chair, called the meeting to order.

2. **Announcements**

2.1 C. Flint reported that A. Gonzalez will not be able to attend the next two meetings, and C. Cruz will be attending in his place.

2.2 C. Flint reported that she has received two inquiries regarding the open position on the Academic Council for International Programs.

2.3 C. Flint reported that the Review of the Structure of CSU GE Breath Requirements document was not reviewed by the Executive Committee.

3. **Intent to Raise Questions**

B. Bellman asked about whether it is appropriate for the Admissions office to refer a graduate student whose TOFEL score does not meet the admissions criteria to the dean's office for a waiver.

4. **Liaison Reports**

Academic Advisement Subcommittee

C. Haras reported that AAS elected T. Semerjian as Chair. The subcommittee discussed the Automatic Academic Renewal document that was forwarded by EPC.

Curriculum Subcommittee

B. Bellman reported that the Curriculum Subcommittee approved a proposed policy for Grading System and Grading Symbols, Graduate Grades. The minor in Rehabilitation Services was also approved.

Library Subcommittee

F. Balderrama reported that the Library Subcommittee reviewed the Library's Business Continuity Plan and Development Plan. The Library will also be doing their Self Study this year.

Executive Committee

J. Cleman reported that Executive Committee had lunch with the President.

5. **Approval of the Agenda**

M/s/p to approve as amended.

6. **Approval of the Minutes**

M/s/p to approve.

7. **Curricular Items**

Actions Reported by the Executive Secretary

None.

8. **Reading Skills, EPC 04-15**

C. Flint asked if the ad hoc Advisory Committee could have its first meeting in Winter Quarter 2006. The committee agreed.

9. **Report of the Task Force to Address Critical Issues in Advising, EPC 05-01**

Discussion continued on this document. The following action was taken:

B.1. M/s/p to refer this item to the Academic Advisement Subcommittee to develop a policy to make orientation mandatory for all first time students (freshmen and transfers) to the University.

EPC would like AAS to consider the following items in its discussion of the proposed policy. 1) information provided during orientation, 2) the relationship between orientation and the Introduction to Higher Education (IHE) courses, 3) the number of other CSU campuses that have mandatory orientation, 4) potential increased cost, 5) the need for on-line orientation, and 6) how the policy would be enforced.

M/s/p to table discussion on item B2 until A. Gonzalez returns on November 21.

10. **Grading System and Grading Symbols, Graduate Grades, EPC 05-02A**

J. Galvan, Dean of Graduate Studies and Research, and A. Muchlinski, Acting Associate Dean of Graduate Studies, were time certain guests to discuss this document. The following action was taken:

M/s/p to approve the proposed policy recommended by the Curriculum Subcommittee with three editorial changes.

11. **Masters Credit for Doctoral-Level Coursework, EPC 05-09**

J. Galvan and A. Muchlinski were time certain guests to discuss this document. The following action was taken:

M/s/p to refer this item to the Curriculum Subcommittee.

EPC would like the Curriculum Subcommittee to consult and discuss with departments who have, or are contemplating offering, joint or independent doctorate programs, such as Special Education, Applied Studies in Education, Communication Disorders, and Criminal Justice and Criminalistics, what the criteria should be for allowing graduate students to enroll for credit in doctoral-level classes.

12. **Technologically Mediated Instruction Guidelines, EPC 05-10**

The Committee reviewed the current guidelines. EPC would like to receive a copy of all course modification proposals that change the mode of instruction to Technologically Mediated and all new course proposals utilizing this mode of instruction.