FACULTY POLICY COMMITTEE

MINUTES OF MEETING: December 2, 2004

PRESENT: V. Akis, L. Beamer, A. Bendixen (Chair), S. Breivold, S. Cash, J. Cleman, S. Freyss, C. Gutierrez, E. Klein, S. McGuire, A. Shin

ABSENT: I. Cortez, A. Manjarrez, S. Ulanoff

GUEST: K. Brown

1. Announcements
   None.

2. Intent to Raise Questions
   None.

3. Approval of Agenda
   It was m/s/p to approve the agenda as written.

4. Approval of Minutes
   It was m/s/p to approve the minutes as written.

5. Report from Executive Committee Liaison
   J. Cleman reported.

6. Faculty Policy Committee Documents on the Floor of the Academic Senate
   There are no Faculty Policy Committee documents on the floor of the Academic Senate.

7. Report on Creative Leaves from Chair of Awards of Leaves Subcommittee (Time Certain, - 11:50 a.m.)
   K. Brown, 2004-05 Chair of the Awards and Leaves Subcommittee, reported on the criteria and process used to review the proposals submitted for the 2004 Research, Scholarship, and Creative Activity Awards. It was m/s/p to approve and forward the subcommittee’s recommendations to the Provost and Vice President for Academic Affairs for review and consideration. The subcommittee was commended for its hard work.

   The recommendation from Awards and Leaves Subcommittee regarding the process of review for Research, Scholarship, and Creative Activity Awards will be discussed at the next meeting.

   Discussion will continue at the next meeting.

   Faculty Handbook (FPC 04-4)
   The document will be discussed at the next meeting.

    The committee reviewed the document. The Chair will prepare a memo to the Executive Committee suggesting the issue of notification to students be considered by the Student Policy Committee.

11. Proposed Policy Modification: Sabbatical Leaves, Faculty Handbook. (FPC 04-3)
    The item was discussed. J. Cleman will prepare a draft modification.

12. Adjournment
    It was m/s/p to adjourn at 1:30 p.m.